

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Parish Council (PC) held on Monday 25 April 2016

Present: Councillors H. Shepherd (HS) (Chair), N. Milne (NM), I. Langford (IL), R. Harris (RH), J. Boddington (JB), P. Coe (PC)

Visitors: County Councillor Waller (GW), N. Farmer (NF), D. Bidwell (DB), S. Bidwell (SB), A. Tinsley (AT), J. Tinsley (JT), Captain J. Heath (JH), Sgt. A. Wood (AW)

Item	Description	Action
1. Apologies	County Councillor Bool	
2. Declarations of interest on items on the Agenda	<ul style="list-style-type: none">NM declared an interest in agenda item 8 – reimbursement of invoice for purchase of a pc for the Parish CouncilHS declared a Declaration of Pecuniary Interest in agenda item 13 relating to the planning application for 5 Church Lane. The property is situated opposite HS's property. She expressed the view that what is proposed may have a detrimental effect on the price of her home, and would not be taking part in any discussion or vote on the planning application.	
3. Minutes of meeting of meeting 4 April 2016	Minutes of the meeting of 4 April agreed as a correct record.	
4. Matters arising from the minutes not on the agenda	<ul style="list-style-type: none">Transparency Fund spending – NM has asked the Clerk to approach the Village Hall Committee about installation of an internet connection at the next meeting on 10 MayParking on south shore of Rutland Water – the Clerk has received a response from the Park Manager :<ul style="list-style-type: none">Fishermen are permitted to park part way down the track between the sailing club and Normanton car park. They are not permitted to park anywhere on the south shore.The sign is being replacedBS has forward the response from the Park Manager to Simon Boston.	
5. Update on environmental issues in the Parish	Grass cutting – IL confirmed that Cory have now started to cut the grass in the village. Have made a good start, and she suggested that it would be appropriate to thank them for what they have done to date. BS to	

	<p>follow up.</p> <p>Well Cross – IL confirmed that the consultation went out to every house in the village, and she has now circulated the 11 responses received, 5 of which were approvals. The majority of respondents expressed concern about the suitability of grass round the tree, but IL understands that underneath the current paving there is a likely to be tarmac which might need to be lifted in order to provide a greater depth of topsoil for the turf. This can be done if necessary, and a quote has been obtained.</p> <p>The following points were raised from the floor:</p> <ul style="list-style-type: none"> • JB – using Purvis tarmac would allow water through to the tree and the grass • NF confirmed that the tree is not in need of water, although IL expressed concern that the roots are now going through the road in Well Cross. She has been told by RCC's Forestry Officer that the surface should not be impermeable • AT recalled that the area was paved in 1977 to look respectable for the Queen's Silver Jubilee. The stones were donated by JB's father and Jan, the village stonemason, and he felt that the stones should be left as a memorial to Bill Boddington and Jan. He agreed that the bench round the tree should be replaced. • IL reminded the meeting that the Parish Council has taken responsibility for the grass cutting in the village, as there have been concerns that the grass hasn't been well maintained in recent years. She anticipated that the area around Well Cross, were it grassed, would be similarly well maintained. It would be possible to leave some of the current stones, and refurbish and extend the bench around the tree with new ironwork. Perhaps the old stone could be left underneath the bench? She reminded the meeting that 6 households out of 300 are concerned about laying grass. • RH agreed in principle with laying the area with turf, but it must be durable. NF said the top soil depth needs to be established. JB expressed his concern that moss may well be an issue because of the shade provided by the tree. • DB supported the refurbishment of the Well Cross area in principle, but asked what the costs are likely to be? NM confirmed that funds are available within the precept for the project. • GW reminded the Parish Council that RCC own the land and will have some funds in hand for projects like the refurbishment of Well Cross. <p>The Parish Council agreed the following:</p>	BS
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	<ul style="list-style-type: none"> • A discussion to take place with David Brown at RCC Highways about the work/costs and whether they are prepared to contribute to improving Well Cross. • NM suggested the Parish Council now goes back to RCC to discuss: <ul style="list-style-type: none"> ○ Proposed – NM ○ Seconded – JB ○ All in favour • A site visit to be arranged with David Brown at RCC Highways to include IL, NF and GW. The Clerk to contact David Brown to arrange a meeting with him. • To go on the agenda for discussion at next meeting. <p>Parish Noticeboards:</p> <ul style="list-style-type: none"> • Captain Heaton will now take this matter up. • He confirmed that Carillion Amey manage the site for the MOD. 	BS BS
6. To note the current bank balance on the Parish Council's accounts	<p>a) The Clerk reported balances in the Parish Council's accounts at the end of the 2015/16 financial year:</p> <ul style="list-style-type: none"> • Community account - £1877.66 • Business Money Manager account - £9090.58 <p>b) Draft Financial Model Regulations – the Clerk has circulated the NALC model to be considered by Parish Councils. As this is 21 pages long, she did not feel it appropriate for the Parish Council to discuss at a meeting, but asked if it would be possible for a small task and finish group to be set up to draft new regulations which can be agreed by the Parish Council. NM and PC to meet with the Clerk to draft new regulations.</p> <p>c) NM reminded the Parish Council that it is now time to start thinking about budget planning for April 2017, as proposals will need to be agreed by October this year. It was agreed to place this on the agenda for the next meeting, and Parish Councillors were asked to come up with ideas for projects.</p>	BS/NM/ PC BS
8. To agree payment of invoices	<p>The following invoices were presented for payment, and agreed:</p> <ul style="list-style-type: none"> • Eon - payment of non metred electricity, March 2016 - £61.12 (PC and JB) • LRALC annual subscription - £220.64 (NM and IL) • N. Milne – reimbursement of costs of a pc for the Parish Council £382.96 and costs of printing for Well Cross 	

	consultation - £30 – total £412.96 (PC and IL	
9. Audit of Parish Council accounts	BS reported that she had failed to find more than one external auditor for the Parish Council accounts. Lamin and White, who carry out the payroll for the Parish Council, already have four other Parish Council accounts to audit. BS has therefore agreed to take the accounts to Lamin and White for auditing, and these will be back with the Parish Council for final sign off before the meeting on 16 May.	BS
10. Parish Council insurance	BS reported that three quotations are being sourced from: <ul style="list-style-type: none"> • Came and Company • Zurich • Aon 	
11. Edith Weston Cemetery	<ul style="list-style-type: none"> • The Parish Council discussed whether it would be possible to take over the running of the cemetery from the PCC. This is a very significant task for any Parish Council. • NM felt that the PCC need support, but HS suggested that until the PCC comes forward formally to ask for support, this is not something the Parish Council should consider. • It was agreed that the Parish Council will take no further action unless formally approached by the PCC or the Diocese 	
10. Update on ongoing safety issues in the Parish	<p>Defibrillator:</p> <ul style="list-style-type: none"> • RH reported that governance arrangements for the operation and servicing of the defibrillator are now with the Community Heartbeat Trust. • Numbers are dialled simultaneously when the defibrillator is needed. The first to answer fetches the defibrillator. <p>Streetlights:</p> <ul style="list-style-type: none"> • BS has received an e mail from Neil Tomlinson at RCC, confirming there is nothing the Parish Council has to do at present with new street lighting installations. 	
12. To discuss correspondence received by the Clerk	Correspondence received by the Clerk was discussed. No actions arising.	

