

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Parish Council (PC) held on Monday 28 September 2015

Present: Councillors – H.Shepherd (HS), (Chair) J. Boddington (JB), I. Langford (IL), P. Coe (PC) and the Clerk: Barbara Shirley (BS)

Visitors: County Councillor G. Waller (GW), Major J. Kemp (JK), Captain W. Quigley (WQ), A. Jury (AJ)

Item	Description	Action
1. Apologies	Councillors Fagence, Milne, and Hawker, County Councillor Bool	
2. Declarations of interest on items on the Agenda	No declarations of interest received	
3. Minutes of meeting of meeting of 27 July	<p>Minutes of the meeting of 27 July agreed as a correct record</p> <ul style="list-style-type: none">The Clerk asked if it could be noted for the minutes that the payment made to NM for repainting the village gates was to reimburse contractors he asked to carry out the work while they were in Edith Weston. It was agreed that the minutes were not clear, and this could be seen as a breach of the Disclosable Pecuniary Interest rules. The Clerk asked Parish Councillors to be mindful of these rules at all times when commissioning work to be carried out on behalf of the Parish Council.AJ reminded the Parish Council that in relation to the junction of King Edwards Way, there are no fittings for a mirror to be installed.	
4. Matters arising from the minutes not on the agenda	<p>Update on Lancaster bomber crash memorial – AJ reported:</p> <ul style="list-style-type: none">Has located article in Flypast Magazine (including map) with details of the accident involving the Lancaster bomber, plus testimony from the MO at North Luffenham, and Mrs Tyler's mother.AJ has looked at the Thurnby memorial. The crash it relates to took place only a month after the crash in Edith Weston.The RAF Museum has a report of the crash which cites pilot error. The plane overran the runway, and hit a NAAFI van before crashing.3 Australians and 3 British aircrew (average age 25) lost their lives.A memorial, which should include RAAF and RAF wings would cost around £250, and could be put on the church wall, or on the wall at The Limes. If the church wall, then the PCC must be approached.AJ will find three prices for the memorial, and the Clerk will	AJ/BS

	<p>approach the PCC for their views. IL suggested a landscape format would be appropriate.</p> <ul style="list-style-type: none"> JK suggested the RAF Association might be prepared to make a contribution? AJ to ask Mr E. Jarron for if he would be prepared to make an approach to the RAF Association on behalf of the Parish Council. Possibly the Australian High Commission might also be interested in being involved. AJ to report back to the next Parish Council meeting. <p>Assets and Parish Council insurance – BS reported:</p> <ul style="list-style-type: none"> Parish Council assets are not covered by insurance. BS will find out how these should be insured, and report back at next Parish Council meeting. 	<p>AJ</p> <p>AJ</p> <p>BS</p>
5. To note the current bank balance on the Parish Council's accounts:	<p>The Clerk reported that the current balance (as at 15 September 2015) on the Community (current) account is £4,143.80</p> <p>The Clerk asked if the Parish Council would agreed to the transfer of £2,500 from the current account to the savings account. Proposed by PC, seconded by JB, and agreed by all present.</p> <p>The Clerk also reported that although the salary for the Clerk had been increased to £138.06 per month, the bank had not been notified. The Clerk asked if the Parish Council would agree to a letter to the bank, asking for an increase in the standing order for the Clerk's salary. The Clerk will then invoice the Parish Council for the balance. Proposed by PB, seconded by JB, agreed by all.</p> <p>The Clerk reported that the Parish Council's accounts have been agreed by the external auditor for the year ended 31 March 2015.</p>	<p>BS</p> <p>BS</p>
6. To agree payment of invoices	<p>Payment of invoices agreed:</p> <ul style="list-style-type: none"> Eon – non metered electricity supply, August and September 2015 £122.24 Eon – maintenance contract - £86.18 <p>The Clerk reported that she has spoken to Neil Tomlinson at Rutland County Council, as there is a possibility that both RCC and the Parish Council may be paying Eon for unmetered electricity supply. NT is looking into this, and GW offered to speak to him if no progress is made.</p>	<p>GW</p>
7. Parish Council's application to the Transparency Fund	<p>The Clerk reminded the Parish Council that some members had attended a meeting at the beginning of September to discuss what should be included in the Parish Council's application to the Transparency Fund. This fund supports Parish Councils with the costs of setting up their own websites, and buying IT equipment.</p>	

	<p>NM recently submitted a draft application to LRALC, and the feedback was that the application was unlikely to meet approval of the funding body:</p> <ul style="list-style-type: none"> • The maximum permitted for the purchase of a pc or laptop was £350, and for a scanner, £100. • Staff set up costs at £400 were believed by LRALC to be too high, although NM argued that a considerable amount of time had been spent during July and August in order to ensure a functional website was up and running. • Any requests for additional equipment are unlikely to be agreed by the funding body. <p>The Parish Council discussed the application:</p> <ul style="list-style-type: none"> • The application should be revised to purchase a laptop up to the maximum allowed of £350, similarly a scanner for £100. • If a request for any additional equipment is likely to result in the application being rejected, then the Parish Council prefers to ask for funding for laptop, scanner and costs of the set up of the website only • GW reminded the Parish Council that the funds are not intended to “top up” the costs of more expensive equipment, which will ultimately have to come from an increase in the precept. • It was felt that given the workload of the Clerk a laptop which costs £350 should be adequate, and that the Parish Council will meet the costs of any additional software which might be needed. <p>The Chair asked for a proposer and seconder for the above in order that the application can be signed off by the Parish Council, and submitted:</p> <ul style="list-style-type: none"> • Proposed by PC, seconded by IL, agreed by those present. • The Clerk and NM will now revise the application form accordingly. 	
8. Welcome to Major Jack Kemp	<ul style="list-style-type: none"> • HS welcomed Major Kemp to his first Parish Council meeting, and asked him to say a few words. • Major Kemp, is 2IC of 1 MWD Regiment, in charge of 61 personnel who relocated to Edith Weston during July and August. He has been very encouraged by the warm welcome he has received since the relocation, and looks forward to joining the village the Remembrance Sunday parades in November. 	

<p>9. Update on safety issues in the Parish</p>	<ul style="list-style-type: none"> • Second set of village gates – GF to report to next meeting • Repointing of slabs at Well Cross – JB to do this • BS to contact carpenter for a quote on repairing the seat around the lime tree at Well Cross. • Speeding traffic – Pennine Drive. Mrs Townsend has reported noting traffic speeding on Pennine Drive, including buses and lorries. GW will ask Dave Brown at RCC to look into this complaint, and to see if it is possible to identify which buses are speeding. AJ suggested that any Ellis lorries which are speeding should be identified by their numbers and reported direct to Ellis Transport. • WQ confirmed that word has gone round to both regiments that there should be no speeding along Pennine Drive, and that the Army could use its own speed radar to catch speeding traffic. • GW will let Dave Brown know that the Army are keen to resolve this issue. She confirmed that Pennine Drive is an RCC road. GW to report back at next meeting. • BS to let Mrs Townsend know that her concerns have been drawn to the attention of the Parish Council. 	<p>GF</p> <p>JB</p> <p>BS</p> <p>GW</p>
<p>10. Update on environmental issues in the Parish</p>	<ul style="list-style-type: none"> • Grass cutting in the Parish – IL reported: The staff at RCC have been incredibly helpful, and since the last meeting, the following work has been done: <ul style="list-style-type: none"> ○ Hedges and trees have been cut back around the “hidden” 30mph signs on Weston Road and outside the school, and signs have been cleaned. They have also cut back the overhanging hedges on Rectory Lane, the corner of St Mary’s Close and Normanton Road. ○ The pavement gulley on the corner of Weston Road and Normanton Road has been cleaned out. ○ Arrangements are in place the trees outside the corner shop and on the triangle in Weston Road to have the low hanging branches raised to allow access for the grass cutters, and is also arranging for the trees on Normanton Road alongside Hugh Palmer’s to be cut back to allow lorries to pass under without catching them. ○ Various privately owned hedges have been cut back and others are in the process and should be done shortly. ○ IL requested, at a meeting with Ground Control who do the grass cutting to advise when they would be in the village so that those who part their cars alongside verges could be asked to move them to allow the grass to be cut. 	

	<p>Unfortunately this was not done and IL has requested this information for the next cut.</p> <ul style="list-style-type: none"> ○ Glebe land – BS to send IL contact. ○ IL has circulated details of a quotation for grass cutting she has received from Cory (the only contractor she approached who provided a quote). Cory already cut the grass in Empingham. Cory will provide 14-16 cuts for the village at a maximum of £1440, which is only £400 more than the amount RCC will contribute of £1034. ○ Cory have also provide a quotation for cutting Tommy's Close and the Cemetery, which is considerably less than the Tommy's Close Committee and the PCC pay currently. HS confirmed that this quotation will go to the Tommy's Close Trustees at their meeting on 17 October, but could make a huge difference to their finances. ○ IL and David Forbes to discuss the quotation for grass cutting in the cemetery. ○ The Clerk confirmed with PC that VAT charged for grass cutting will be reclaimed by the Parish Council <p>The following points were agreed:</p> <ul style="list-style-type: none"> • The Parish Council to accept the quote from Cory for grass cutting in the Parish (IL proposed, JB seconded, agreed by all) • The contract will be for 14-16 rotary cuts at a cost of £1064 to £1216 (PC proposed, JB seconded, agreed by all) • BS to go back to RCC to find out how to secure the current funding for the grass cutting in the Parish. • BS will go back to Cory to formally accept the quotation once she has received confirmation from RCC that funding for grass cutting from March 2016 will be transferred to the Parish Council <p>HS thanked IL on behalf of the Parish Council for all her efforts in tidying up the village, and in connection with the grass cutting contract.</p> <ul style="list-style-type: none"> • Weeds – IL reported that she has raised this with RCC. Weeds were sprayed three times a year, but this has been reduced to twice. This was last done at the end of August/beginning of September. Would it be possible to get some guidance on when weeds are sprayed, and whether this might be part of a grass cutting package? <p>GW to look into this will RCC and report back.</p>	<p>BS</p> <p>HS</p> <p>IL</p> <p>BS</p> <p>BS</p> <p>GW</p>
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<p>11. To discuss correspondence received by the Clerk</p>	<ul style="list-style-type: none"> The Chair read out a letter from Mr D. Forbes, PCC Treasurer, requesting a grant from the Parish Council towards the costs of the maintaining the cemetery. <p>It was agreed to defer a decision on this request until the next meeting when Parish Councillors with a knowledge of the history of the cemetery can advise on whether the cemetery is a village asset, and as such, its upkeep should be supported by the Parish Council.</p> <p>The Clerk to advise Mr Forbes accordingly.</p> <ul style="list-style-type: none"> Road closures – Burley and Barnsdale – no action required. New bus service, Corby Glen to Stamford – no action required Bus stop enhancements, 2016 – BS to ask RCC Transport Operations Manager for inclusion on wish list for a new bus shelter on the Welland Road layby near the married quarters. 	<p>BS</p> <p>BS</p>
<p>12. To discuss any Planning Permission applications received between now and the meeting</p>	<p>PC reported on planning applications received since previous Parish Council meeting:</p> <p>Ref 2015/0733/FUL - proposed orangery, 18 Weston Road – this application has been granted through delegated powers. The timescale was 7 October, but RCC agreed it earlier. The Parish Council agreed to ask RCC if they could be made aware that the PC does not meet in August or December. It would be helpful if more time could be given to the PC during these months so that they can have the opportunity to comment.</p> <p>Ref 2015/0846/LBA - 2 storey roof extension, Grange Cottage, Normanton Road. This is to the rear of the property, no one else can see it, and the stone and slate are in keeping with the rest of the area. No objections.</p> <p>Ref 2015/0806/FUL - 15 Well Cross. PC to see clarification from RCC about the proposal to use a crane to get to the rear of the property, as this is a concern which has already been raised by Mr and Mrs Barber at 17 Well Cross. Are skylights in the roof appropriate where they face on to the street, and may have a negative effect on the street scene? PC to raise concerns.</p> <p>Ref 2015/0739/PTA – reduce height and spread of oak tree, 18 Church Lane – no objection.</p>	<p>BS</p> <p>PC</p>
<p>13. To confirm the date of the next Parish Council meeting</p>	<p>Monday 26 October 2015, 7.15 pm, Village Hall, Edith Weston</p>	

