

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 31 January 2022

Attendance: Juliette Stuttard (JS) – Vice Chair, Chair of the meeting, Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Neil Farmer (NF), Andrew Lunn (AL), Peter Vickers (PV), Peter Coe (PC).

Visitors: 3 members of the public including County Councillor Ken Bool (KB), Gale Waller (GW) Peter Shephard, Tommy's Close (PS).

016/22. Apologies

Julie Gray, Capt. Gary Rutherford of 1st MWD

017/22. Declarations of interest in items on the agenda.

None

018/22. Public Open Forum

RCC Report. GW reported that being undertaken by RCC at the moment are the Budget consultation, and the call for Local Sites to be put forward for the local plan. Feedback on the budget so far would suggest that some residents who have replied online have expressed some dissatisfaction with the council tax increase however on sessions that councillors have been running at local markets and town centres have suggested that people on the street are more concerned with Uppingham Pool and condition of pavements in Oakham Highstreet etc. The call for local Sites will help compile the local plan special strategy and will then go to consultation.

019/22. Minutes of the last meeting Monday 4 January 2022. Please see **Appendix A attached.**

Resolved. To accept and sign both as a true record.

020/22. Matters arising from the minutes not on the agenda

None

021/22. Update from the Army

None

022/22. Neighbourhood Planning Committee (NPC) update.

Next meeting is on 10th February. There is also a meeting with North Luffenham, MOD, DIO and our planning consultant on 16th February.

The grant needed to carry out a housing need assessment has been applied for and should be received in the next few weeks.

023/22. To discuss planning applications received

None

024/22. Update on environmental issues in the Parish:

The cut through footpath from St Marys Close to Normanton Road has a stile at the Normanton Road end. The post is getting very wobbly and may cause a fall if someone leans on it. There is also a length of wall along the path that is budging badly and in risk of falling. Wall at the corner of Church Lane and Weston Road is also still budging badly and the wall between the pub car park and the pavement has crumbled in places and fallen stones are causing a trip hazard. There is a hedge along the pavement between the pub and Well Cross that is overgrowing the pavement making it very narrow.

Actions. CG to draft letters to RCC regarding the stile and to properties regarding wall and hedges that need attention.

025/22. Tommy's Close Update

3 bids have now been received. All over budget but reasonable. To be delivered to the village forum and trustees to be scored. Final two will go to trustees and consultant (Being paid in staged payments) Will report back to parish council by 22nd for inclusion in the next meeting.

026/22. Finance:

To note the current bank balance on the Parish Council's Accounts. **Appendix B** in draft attached separately with the final to be updated and presented at the meeting.

Resolved. Approval of report.

027/22. To agree payment of invoices: Copies attached to **Appendix B**

- Community Heartbeat Annual Support – £162.00

Resolved. To be paid. **CG to Action.**

- CPRE membership - £36
 - Do we wish to increase our donation this year?

Resolved. To raise to £50 and be paid. **CG to Action.**

- RCC Street Lighting - £342.20

Resolved. To be paid. **CG to Action.**

- LRALC Internal Audit 2021/22 Invoice - £220.00

Resolved. To be paid. **CG to Action.**

028/22. To discuss correspondence received by the Clerk

Queens Jubilee celebration suggestions

Bench better placed by the play area. One of the most repeated comments on the Tommy Close feedback from village was lack of seating. Could we combine seating with some tree planting as part of the Lord Lieutenants Queens Canopy. North Luffenham may be able to assist with advice on benches.

Action Point. **CG** to look at putting a proposal together for the next meeting.

029/22. To confirm the date of the next Parish Council meeting

To confirm the date of the next Parish Council meeting.

Monday **28 February 2022**, 7.15pm, Village Hall.

Appendix A

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 4 January 2022

Attendance: Juliette Stuttard (JS) – Vice Chair, Chair of the meeting , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Neil Farmer (NF), Andrew Lunn (AL), Peter Vickers (PV).

Visitors: County Councillors Gale Waller (GW), and Ken Bool (KB), Capt. Gary Rutherford, 1st MWD (GR), Peter Shephard (PS), Tommy's Close and 6 members of the public.

001/22. Apologies:

Julie Gray, Peter Coe, PC Pete Icke

002/22. Declarations of interest in items on the agenda.

None

003/22. Public Open Forum:

RCC Report. GW reported that the RCC budget was very tight with significant cuts to be expected.

004/22. Minutes of the last meeting Monday 29 November 2021. Please see **Appendix A** attached.

Resolved. To accept and sign both as a true record subject to the comments included in Peter Shepherds email attached. As **Appendix A, Cont/.... Amendments to previous minutes.**

005/22. Matters arising from the minutes not on the agenda

None

006/22. Update from the Army

GR reported that all staff back from Christmas break and the new Commanding Officer is now in place.

007/22. Neighbourhood Planning Committee update.

Invoice Urban Vision £5,040.00 to be paid as part of grant received last year.
Copy attached to **Appendix B**

Design Codes are now being drafted and ready for consultation in the next few months. New grant for study on housing need is being applied for this week.

008/22. Tommy's Close (TC).

PS provided lengthy update the key points being:

Two bids have been returned and Augean grant requires three so they can't score the bids until they get a third bid. Changing the criteria after initial discussions with suppliers has delayed some bids. Without the Augean grant they will have not got enough money to do it. TC have kept them up to date and they hope not to lose the grant.

Project budget has been circulated to EWPC laying out the situation. £2000 for general upkeep. 58k is the budget to suppliers. Difference in bids due to change in scope due to concerns about noise dampening surface. TC meeting on Wednesday will be when they have to start making decisions.

PS asked if EWPC had any questions regarding the maintenance budget? EWPC confirmed that sustainability and value for money was their chief concern.

PS referred to the Risk register, which stored all comments from villagers and EWPC that had been circulated to EWPC and asked if they had any comments. PV commented that it was very transparent but there was a lot of red on it.

TC had looked at the carpet surface, but it was not going to work without some sort of caged or walled area so have come back to a tarmac surface. TC appreciate it will be noisier but on balance do they go for it or not?

PS confirmed that the field will be kept sheep free. Biffa will need to be contacted asap if there are to be no grazing. TC will make that decision on Wednesday.

TC are considering a design consultant to do ground survey to insure life of surface. Consultant will also do H&S and planning procedure. This will take money from the budget.

GW asked if TC has undergone preliminary conversations with the planners including the use of tarmac. PS confirmed that RCC were broadly in agreement with distance from gardens. They had objected to the small single ended mugga due to space. The tarmac had been moved as far back as possible. RCC not been formally approached yet. GW strongly advised TC to talk to RCC before requesting planning permission and asked if Peter Coe could help. It was confirmed that EWPC could not comment in his absence.

EWPC presented TC with the following questions:

- Is the Aegean bid dependant on us giving our approval to the project (design)?

Answer - No

- What were they key aspects of the consultation that were used to refine the requirements sent to suppliers?

TC to confirm.

- What is the update on disabled access?

Engaging consultant to look at disabled access.

- When will all of the bids be in and what criteria is being used to evaluate these - in particular value for money?

See RFQ

- Can the build be done in two phases - more specifically can the grant be drawn down in two phases?

Doing two projects will expand the costs.

- Have they considered further and concluded on the cost of ongoing maintenance?

Already covered above.

- From the research you have done and on the basis of the bids received so far what is the expected life expectancy of the equipment?
- When will you be applying for planning permission?

Full response to be supplied by the next EWPC meeting.

009/22. To discuss planning applications received:

2021/1430/CAT PROPOSAL - T1, pine to be removed.

3 Tyler Close Edith Weston Rutland LE15 8EX

Resolved. No objection. **CG** to action with the following comments: *The parish council would defer to the tree officer in regard to this application. We would request that the Tree Officer inspect the tree to ensure that all works are valid and necessary to avoid unnecessary destruction of trees.*

010/22. Traffic Management Focus Group.

Nothing to report other than concerns regarding the wall around the pub car park crumbling onto the pavement.

Action: **CG** to approach the pub landlord.

011/22. Traffic Management Focus Group.

Still chasing RCC for responses. **CG** to let residents who have asked about H Bars know the RCC procedure.

012/22. Finance:

- To note the current bank balance on the Parish Council's Accounts.
Appendix B in draft attached separately with the final to be updated and presented at the meeting.

Resolved. Approval of report.

- Final approval Budget 2022/23. See **Appendix C** attached separately.

Resolved.

Proposed: Helen Wood

Seconded: Andrew Lunn

Vote - Unanimous

Approved and adopted.

- Approval of Precept application 2022/23. See **Appendix D** in DRAFT attached.

Resolved.

Proposed: Helen Wood

Seconded: Peter Vickers

Vote - Unanimous

Approved and adopted.

- VAT Q3 Claim - £98.44. Copy attached to **Appendix B**

Resolved. CG to action

013/22. To agree payment of invoices: Copies attached to **Appendix B**

- Hill Accountants, Payroll - £55.20

Resolved. To be paid. **CG to Action.**

014/22. To discuss correspondence received by the Clerk

- Anglian water meeting 18th Jan

Action. CG to attend and request Carparking and Anglian water lack of attendance to Rutland Water partnership meeting be added to the agenda.

015/22. To confirm the date of the next Parish Council meeting

To confirm the Parish Council meeting and committee schedule for 2022. See **Appendix E** attached.

Resolved. Approved and adopted. **CG** to publish

Next meeting will be Monday **31 January 2022**, 7.15pm at the Village Hall

Appendix A, Cont/.... Amendments to previous minutes

From: Juliet Stuttard <julietstuttard@gmail.com>

Sent: 13 September 2021 17:30

To: Peter Shepherd <Peter.Shepherd@processsensing.com>

Cc: PETER COE <cirrusconsultancy@btinternet.com>; Edith Weston Parish Council <ewpcclerk@gmail.com>; Julie Gray <juliewhkl@gmail.com>; Helen Wood <helen.woodew@gmail.com>; Andrew Lunn <Lunnandrew58@gmail.com>; Neil Farmer <Neil.Farmer@idverde.co.uk>

Subject: Re: Parish Council - Minutes of our last meeting

CAUTION: This email originated from outside of Process Sensing Technologies. Do not click links, share login details or open attachments unless you recognise the sender and know the content is safe.

Pete

Thanks fir your comments - I will make sure the minutes are updated.

I am sure Peter C will be happy to help.

Kind regards

Juliet

Sent from my iPhone

On 13 Sep 2021, at 17:23, Peter Shepherd <Peter.Shepherd@processsensing.com> wrote:

Juliet

Firstly, with Helen W as the PC representative on the TC team it has helped greatly with understanding and communication with PC feedback already taken onboard

1. The notes you provided are a factual representation of what was discussed at the meeting, but does not include my feedback at the meeting that the PC had already been made aware of the vision and 2 stage plan as part of the Augean bid. The bid was viewed and amended at that time by the PC and then a final bid version circulated to the PC (2 members) after the bid had been made

This needs to be noted within the minutes of this meeting – for future reference for all parties PC, TC and villagers

2. After the fixing of the Design RFQ (scope) within 1.5 weeks, we would like to then ask Peter C for advice on advice on planning, if possible

Best regards,

Peter

From: Peter Shepherd

Sent: 29 November 2021 15:45

To: anneedonaldson@yahoo.co.uk

Subject: Key notes for tonight - this is key matter

115/21. Tommy's Close Update:

Grant application. Peter Shepperd, Chair of the Trustees was in the public forum and took part in the lengthy debate.

Key points of the debate were :

- It was noted that the grant being applied for now is for the two phases not just phase one (replacing the younger children's play area) - this represents a significant change
- We discussed that whilst the PC would support urgent replacement of younger children's area, we would ask that build is split into two phases with full consultation with residents on both phases before planning permission is sought. This is especially needed by those whose properties neighbour the play area.
- The quotes obtained appear to be different in nature due to exact requirements not being provided in advance to the suppliers (so like for like quite could have been obtained). However we understand urgency.
- We noted the letter from RCC setting out require us to comply within the conservation area that the village is within which we would fully endorse.

Key actions required by Tommy's Close Trustees:

- To seek the advice of Neil Farmer & Peter Coe on the quotes that they have to enable a plan to be constructed to get like for like quotes.
- Phase 2 suggests that a hard play area be built - evidence that this was wanted by residents needs to be presented.
Urgent consideration to be given to the following:
 - no or lower wood fencing around the area (as this would mitigate the visual and environmental impact)
 - a grass or sound dampened surface rather than hard surface
 - just one multi- sports goal / basketball end
 - an array of 'multi age' exercise equipment to cater for every generation

- Disabled access needs to be a top priority for any design (as this is inadequate at the moment).

The Parish Council voted in favour of approving the grant IN PRINCIPLE subject to the above actions and the following conditions:

- Subject to a cap of £4,500.
- Key points above regarding phase 2 to be considered.
- Planned use of the funds meet Community Infrastructure Leve (CIL) criteria.
- Disabled access to be addressed as a separate agreement.
- The donation will be subject to a planning application and subsequent consent by the Parish Council and RCC.
- The donation will be held by the Parish Council and paid on invoice when the work has been completed.

Appendix B attached separately