

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 30 November 2020

Attendance: Paul Boggust (PB) – Chair , Julie Gray (JG) Vice Chair, Juliette Stuttard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Craig Woodhall (CW) - Military Liaison, Peter Coe (PC), Neil Farmer (NF)

Visitors: 9 members of the public including County Councillor Ken Bool (KB), Gale Waller (GW) and Lucy Stephenson (LS) and Lt Col Kay Hanson (KH), Commanding Officer, St Gorges Barracks.

139/20. Apologies

None

140/20. Declarations of interest in items on the agenda.

Helen Wood Declares an interest in agenda item 148/20

141/20. Public Open Forum

None

142/20. Minutes of the last meeting held on 26 October 2020. Please see **Appendix A attached. See also minutes of Extraordinary meeting held on 3 November 2021 **Appendix B attached****

Resolved. To accept and sign both as a true record.

143/20. Matters arising from the minutes not on the agenda

None

144/20. Highways Issues

- Lorry movements
- Traffic calming measures.

EWPC thanks Councillor Lucy Stephenson for attending the meeting to discuss road safety issues not planning issues regarding lorries entering and exiting the airfield.

Open discussion between council members, County Councillor Lucy Stephenson, Lt Col Kay Hanson from St Georges barracks and our Ward members regarding the safety issues raised by residents regarding Lorry movements in Edith Weston specifically on Pennine Drive and Welland Road.

LS was able to confirm that the current road improvements for Manton Road, Normanton Road and Gibbet Lane, agreed back in March 2020, have been approved but she has not yet got a date for the works to take place.

Actions. EWPC to submit a separate Highways concern regarding speeding on Pennine Drive, Welland Road. KH suggested improvements could include 20mph roundels. Traffic calming like speed humps.

There was also a discussion between EWPC, ward members and KH regarding the EWPC submissions to the RCC Planning Committee on 15th December 2020 regarding the current retrospective application for lorry storage on the airfield.

145/20 Update from the Army

Remembrance Day activities were sadly scaled back but we will be working with Cathie on next year's Operation Poppy for next year as a joint barracks/community project.

Army Basing Plan confirms that St Georges Barracks will undergo a phased vacation from 2021. The relocation of the Military Working Dogs to Kendrew Barracks still on track but there will be no move before 2022.

Action. CW was asked if EWPC can be informed of all exercises closing the airfield to public use so we can publicise these closes throughout the village.

146/20. Neighbourhood Planning Committee (NPC) update.

Next meetings are scheduled for 2 December 2020, 7pm via zoom.

147/20. St George's Barracks Committee.

No update.

148/20. To discuss planning applications received

2020/1308/FUL PROPOSAL: Two storey side extension and single story porch at the front of the house. 20 Crummock Avenue Edith Weston Rutland LE15 8HR. Comments by 16 December 2020.

Resolved. No objection. **CG** to action with the following comments: *EWPC have no objection in principal, however, EWPC would request that the planning committee give consideration to a pitched roof in favour of a flat roof that may be detrimental to the street scene.*

2020/1202/FUL PROPOSAL: Single storey rear extension & 2 No. conservation style roof windows. 5 Well Cross Edith Weston Rutland LE15 8HG. Comments by 17 December 2020

Resolved. No objection. **CG** to action with the following comments: *EWPC have no objection to this application as it has no substantial visual impact, however, EWPC would like to reemphasize policy EW1D within the Edith Weston Neighbourhood Plan, which states that, "where possible, enhance the character of the village, using traditional materials". This is to keep development in keeping with the surrounding properties.*

149/20. Update on environmental issues in the Parish:

Actions. CG/JG to draft letter to property owners in accordance with advice received from RCC.

150/20 Tommy's Close

Peter Shepherd (PS) Chairman of the Trustees addressed EWPC with an in depth update on the current. The Trustees have requested £4500 from EWPC from parish council funds.

There was then an open discussion regarding possible funding and ways forward.

Action. CG to forward the grants application procedure and form to PS. EWPC will also supply help with applying for grants from other sources. CG also to ask other surrounding

parishes for advice on how they have achieved funding for play equipment. EWPC will also give advice and help on how to go about the tendering and acquisition process.

151/20. Finance:

- To note the current bank balance on the Parish Council's Accounts. **Appendix C**

Resolved. Approval of report.

- Budget for 2021/22. **See Appendix D**

It was pointed out there one or two accounting errors in the previous year's section of the spreadsheet but that were irrelevant the budget for approval. Changes to the budget and the reasons were highlighted and explained.

Resolved. Proposed by JG and seconded by PB. Approved and adopted.

152/20 To agree payment of invoices: Copies attached to **Appendix C**

- Stamford & Rutland Pressure Washing, Village Gates – £60.00.

Resolved. To be paid. **CG to Action.**

- Biffa Grass Cutting - £619.20 (£103.20 VAT to be claimed back)

Resolved. To be paid. **CG to Action.**

153/20. To discuss correspondence received by the Clerk

- Dangerous tree **See Appendix E**

Correspondence noted.

- Invitation to a conference organised by the Rutland Health & Social Care Policy Consortium. Find out about future health services proposed for Rutland before you give your views on the public consultation organised by our Clinical Commissioning Groups to include the closure of Leicester General as an acute hospital. **See Appendix E**

Action Point. JS will be attending.

- Highways Patching notices. Please see website link

<https://www.edithweston.com/news/2020/11/carriageway-patching-notice-road-closures-around-rutland>

154/20 To confirm the date of the next Parish Council meeting

Discus dates and start times for next years meetings. **See Appendix F attached.**

Resolved. Approval of Parish Council meeting schedule. **CG** to publish via the website and notice boards.

Monday **4 January 2021**, 7.15pm via virtual conference if restrictions are still in place

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 26 October 2020

Attendance: Paul Boggust (PB) – Chair , Juliette Stuttard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Craig Woodhall (CW) - Military Liaison, Peter Coe (PC), Neil Farmer (NF)

Visitors: 5 members of the public including County Councillor Ken Bool (KB)

124/20. Apologies

Julie Gray (JG), Gale Waller

125/20. Declarations of interest in items on the agenda.

JG – Cover of various expenses in 136/20

126/20. Public Open Forum

None

127/20. Minutes of the last meeting held on 21 September 2020.

Resolved. To accept and sign as a true record.

128/20. Matters arising from the minutes not on the agenda

Footpath boundary plot 2 Church Lane – Reply from RCC.

Action points: PC to look at the drawings and double check they have actually looked at it. CG will draft a request to have it reviewed on grounds of improving the view.

129/20. Update from the Army

Update from CW.

Food bank collection point on base has had a good response. Pedals for Poppies appeal, staff have raised £3400 by cycling 220 miles in 20hours20 minutes and the money raised going to the Royal British Legion. Remembrance Day parades have been reduced to minimise large gatherings. SGB will be having a small gathering on Wednesday 11th that will be very much scaled down. Lorry park letters have been raised up the chain of command to the DIO.

130/20. Neighbourhood Planning Committee (NPC) update.

Neighbourhood Planning Committee (NPC) update.

- Confirmation of committee member and suggestions for chairman.

Resolved. To reaffirm the committee and Chair at the next NPC meeting.

Resolved. The NPC to look at reviewing the NP to include the areas of SGB that will be included within the parish boundary.

Next meetings are scheduled for 4 November and 2 December 2020, 7.30pm via zoom.

131/20. St George's Barracks Committee.

Lorry Parking. We have had no replies to any of the letters to Police, Environmental health or Highways. KB will chase RCC officers including County Councillor Razzell for responses. KB has been in contact with County Councillors Oliver Hemsley and Gordon Brown from RC regarding this matter and will continue to put pressure to bear on RCC to resolve the outstanding planning issues.

Action points:

CG to resend KB the Lorry Park letters

CG to invite PC Icke to join the next Parish Council meeting to give a report on this matter.

SGB. We are supporting people with completing their representations. There have been 40+ people so far asking for help.

Donations update £7580 which equated to 25.26%

Resolved. To call an extraordinary meeting on 3rd November to approve the EWPC representation. Proposed by JS and seconded by PC.

132/20. Phone Box/defib Derwent Ave – Project Update

Following the site meeting on 7th October the following action points were agreed.

- Community Heartbeat (CHB) to arrange adoption of the telephone box from BT on behalf of EWPC. CHB to also confirm transfer of the land/footprint of the box from the MOD.
- Upon completion of adoption in EWPC's name, CHB to organise BT attend site to remove any of their equipment.
- CHB to confirm with BT if any further consultation regarding the removal of the phone box is needed. If so EWPC to inform the local community of removal of telephone facility as set out on BT's adoption page of their website.
- CHB to advise Annington's and EWPC once the adoption process is complete so that refurb works can be booked in. CHB to also confirm to Annington's the costings in accordance with power availability to the box etc.
- Annington/CHB to coordinate contractor onsite to refurb the telephone box and CHB to install defib.
- Refurbished telephone box inc defib handed over to EWPC.
- Stephanie Belson and Charlotte Maylon (who currently share the maintenance and inspection of the current defib) have both agreed to carry out the regular checks of the new defib until such time as residents from the estate can take over the work. HW has already offered to be one of those to take on these responsibilities.

Resolution required for CG to go ahead with project and complete the official authorisation for CHB to carry out the phone box adoption request on our behalf.

Resolved. Proposed by HW and seconded PB.

133/20. To discuss planning applications received

APPROVAL OF DETAILS REQUIRED BY CONDITION

PLANNING PERMISSION REF: 2020/0484/FUL

Article 27 of the Town & Country Planning (Development Management Procedure) Order

2015

Part 1 - Particulars of details to be approved

REFERENCE: 2020/1064/DIS

APPLICANT: Mr Paul Guy, Annington Property Ltd

PROPOSAL: Discharge of Condition 3 (Car Parking Management Scheme) and Condition 6 (Installation and Maintenance of Electric Vehicle Charging Points) of application 2020/0484/FUL. LOCATION: Land At Derwent, Ullswater And Windermere Road Edith Weston Rutland

Part 2 – Particulars of decision

The details contained within the letter from Paul Guy of Annington Property Ltd dated 16th September are acceptable and in accordance with the requirements of Condition 3.

The submitted details as shown on Drawing Number: A19-062-SK100-Rev F are acceptable and in accordance with the requirements of Condition 6.

This decision only gives approval to the specific details set out above. It does not provide confirmation that the condition(s) has been finally complied with.

Decision Date: 21 October 2020

The Parish Council have not been consulted on this discharge of conditions application.

Actions. CG to send details to KB and he will chase for details.

134/20. Update on environmental issues in the Parish:

NF confirmed that within his discussions with RCC officers he has been given a quote of approx. £1500 per light relocation. This is to remove the light from the building and relocate to maintain street safety at that location.

Actions. CG to draft letter to property owners to confirm they are prepared to pay in accordance with the approx. cost.

The residents affected by the moving of the light should also be consulted.

Then a feasibility study can be done to progress moving the light. If EWPC wish to upgrade the look of the lamp post, then EWPC can pay the extra cost for the upgrade.

135/20. Finance:

To note the current bank balance on the Parish Council's Accounts.

Resolved. Approval of report.

Three points for REPC to be aware of:

- Why are EWPC are encouraging donations even though there is £28+ in reserve?
According to financial regulations it is a generally accepted recommendation the appropriate minimum level of a Smaller Authority's General Reserve is that this should be maintained at between three (3) and twelve (12) months Net Revenue Expenditure (NRE). The smaller the authority the closer the figure should be to 12 months NRE.

- As Income and expenditure is greater this year we will be expected to take part in an Limited Assurance Review £250+ VAT as well as the usual audit at the end of the year.
- We also need to prepare a draft 2021/22 budget for discussion/approval at the next EWPC meeting ready for the precept application in early January.

136/20 To agree payment of invoices:

Julie Gray expenses

- £18.33 – Printing paper for SGB printing

Resolved. To be paid. **CG to Action.**

- £32.99 – Printer cartridges for SGB printing

Resolved. To be paid. **CG to Action.**

- £19.51 – Lunch for SGB barrister visit from London.

Resolved. To be paid. **CG to Action.**

- £78 - SLCC Membership

Resolved. To be paid. **CG to Action.**

137/20. To discuss correspondence received by the Clerk

- Self Assessment Form for Councils – Working from home. Documentation has been circulated to the Parish Council regarding computer display screens.
- Remembrance Day - CG confirmed she has started putting up the village poppies and will finish later this week, rain allowing.
- LEAP (Local Energy Advice Partnership) is a completely free service run in partnership with Rutland County Council and aims to tackle fuel poverty.

Action. **CG** to add to the village website and notice boards.

- EWPC rep for the Parish Council Forum PCF).

The new stile PCF will be starting in November (DTBC) we need to decide who will be our representative. The advice from RCC is that it should be a parish councillor though it does not need to be the same one each month. This is because clerks, as paid officers of the parish council, are unable to express political opinion whereas parish councillors are.

Action. **CG** to forward details on receipt.

138/20 To confirm the date of the next Parish Council meeting

Monday 30 November, 7.15pm via virtual conference if restrictions are still in place.

Appendix B

EDITH WESTON PARISH COUNCIL

Minutes of the Extraordinary meeting of the Edith Weston Parish Council (EWPC) held on Tuesday 3 November 2020

Attendance: Paul Boggust (PB) – Chair , Juliette Stuttard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Neil Farmer (NF), Julie Gray (JG) – Vice Chair,

Visitors: None

139/20. Apologies

None

140/20. Declarations of interest in items on the agenda.

None

141/20. Public Open Forum

None

142/20. Approval of EWPC Regulation 19 Local Plan Representation

JG reminded everyone one the commercial sensitive and confidential nature of the content of the representations and the supporting evidence within them. She thanked the council for taking the time to read through the representations and forwarding comments which have been sent on to the barrister. She asked for approval to submit the representations on behalf of the EWPC in the name of the chair.

Resolved. To approve and submit the representations and supporting evidence, prepared by the barrister appointed by EWPC, on behalf of EWPC.

Proposed by JG, Seconded by PB and voted for unanimously.

143/20 To confirm the date of the next Parish Council meeting

Monday 30 November, 7.15pm via virtual conference if restrictions are still in place.

Appendix C attached separately

Appendix D attached separately

Appendix E

23/11/2020

Gmail - Dangerous ash tree on Manton Road, Edith Weston - Felled Email ref 5 Nov 20



Edith Weston Parish Council <ewpcclerk@gmail.com>

Dangerous ash tree on Manton Road, Edith Weston - Felled Email ref 5 Nov 20

Peter Shepherd <Peter.Shepherd@michell.com>

22 November 2020 at 12:39

To: "RBaxter@rutland.gov.uk" <RBaxter@rutland.gov.uk>

Cc: Anne Donalson <anneedonaldson@yahoo.co.uk>, "ewpcclerk@gmail.com" <ewpcclerk@gmail.com>

Dear Mr Baxter

In response to your above referenced email, as trustees of Tommy's Close Recreation Ground, we confirm the identified dangerous ash tree on Manton Lane has now been felled (as below). Can you please record this action as closed and circulate to any other involved departments at RCC?



As part of good practise, we also advise as follows

1. In October 19 when we raised this issue with RCC Customer Services by letter and telephone messages, we also informed our Parish Council and thus the Edith Weston Parish Clerk is copied on this email circular

2. We are concerned that on such a matter as a dangerous tree that the initial formal contact in October where not responded on, leaving a period of time where the tree could have caused a risk to the public and we wanted that noted, but of course greatly appreciate the strains on RCC at present

Finally, as a very small charity, we now have the huge task of raising over £30K to renew the playground (detailed on the attached poster) within the recreation ground, before it can be opened and the tree felling has already taken 30% of any funds we have.

Do you know of any funding streams or maybe contacts within or linked to RCC, which will help us in this major task – we need the playground open for children in the village as soon as possible after spring 2021?

A DATE FOR YOUR DIARY

IT COULD HELP PROTECT YOUR HEALTHCARE IN THE FUTURE

- Find out about future health services proposed for Rutland before you give your views on the closure of Leicester General as an acute hospital
- **Join the Zoom conference at 7pm on 9th of DECEMBER 2020**
- Book a place **now** – details below. Consultation ends 21st December 2020.

The current public consultation by our Clinical Commissioning Groups (CCGs) could mean disproportionate cuts in health service provision for Rutland. But detail of what is on offer to Rutland people in exchange has not yet been released.

100 Rutlanders took the 2019 national NHS Long Term Plan and adapted it into a Health Plan for Rutland which included redevelopment of Rutland Memorial as a hub for community services. 10 key services were identified to enable Rutland people to be treated closer to home and avoid hospital admission or speed return as set out in the Government's Long Term Plan for the Health Service (10 key points listed below).

Encouragingly, Mr. Andy Williams, the Chief Executive of the CCGs has this month confirmed to our MP, Alicia Kearns, that community services will be redeveloped and has promised *"....the refurbishment of the hospital or the development of new facilities, potentially in partnership with other local public sector bodies, should that be deemed to be preferable or more viable."*

Mr Williams will be joining us to give us more detail about these plans and to answer residents' questions. For example, people ask whether inpatient beds will be available in Rutland to support those requiring intermediate care after a stay in an acute hospital and are services provided by the Karen Ball Suite secure?

This meeting could help Rutlanders develop informed views on the proposed closure of Leicester General as an acute hospital and interrelated changes to community services in Rutland. We hope you can join the discussion about the future shape of our health services and give your views. We have also invited Alicia Kearns MP, Dr Hilary Fox, Healthwatch and Rutland County Councillors to join us.

Please reserve your place by emailing rhscpc@icloud.com or book directly via Eventbrite [Click Here - Registration](#) . Places will be allocated on a first come first served basis, we will keep a reserve list to use if places become available.

The Rutland Health & Social Care Policy Consortium

The Rutland Health & Social Care Policy Consortium is a voluntary group of Rutland residents which studies the application of public policy to health and social care services serving Rutland

Schedule of meeting dates for 2021

Edith Weston Parish Council	Edith Weston Neighborhood Plan Committee	Edith Weston SGB Committee	Parish Council Forum
Members: Paul Boggust (PB) – Chair Julie Gray (JG) – Vice Chair Peter Coe (PC) Neil Farmer (NF) Helen Wood (HW) Juliet Stuttard (JS) VACANT	Members: VACANT – Chair Julie Gray (JG) Paul Boggust (PB) Peter Coe (PC)	Members: Julie Gray (JG) – Chair Juliet Stuttard (JS) Peter Coe (PC)	EWPC representative:
Dates: 4 January 2021 22 February 2021 22 March 2021 (Cathie away 29 th) 26 April 2021 10 May 2021 & AGM 28 June 2021 26 July 2021 23 August 2021 27 September 2021 25 October 2021 29 November 2021 10 January 2022	Dates: (Note these dates have since been altered at the NPC meeting 2 December and since approved see minutes of that meeting for details.) 11 January 2021 3 February 2021 3 March 2021 7 April 2021 5 May 2021 2 June 2021 7 July 2021 4 August 2021 1 September 2021 6 October 2021 3 November 2021 1 December 2021	Dates: TBC	Dates: 14 December 2020 Juliet Stuttard (JS) 18 January 2021 TBC 8 February 2021 TBC 15 March 2021 TBC 19 April 2021 TBC