

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 26 October 2020

Attendance: Paul Boggust (PB) – Chair , Juliette Studdard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Craig Woodhall (CW) - Military Liaison, Peter Coe (PC), Neil Farmer (NF)

Visitors: 5 members of the public including County Councillor Ken Bool (KB)

124/20. Apologies

Julie Gray (JG), Gale Waller

125/20. Declarations of interest in items on the agenda.

JG – Cover of various expenses in 136/20

126/20. Public Open Forum

None

127/20. Minutes of the last meeting and Annual Parish Meeting held on 21 September 2020. Please see **Appendix A attached.**

Resolved. To accept and sign as a true record.

128/20. Matters arising from the minutes not on the agenda

Footpath boundary plot 2 Church Lane – Reply from RCC **Appendix B attached.**

Action points: PC to look at the drawings and double check they have actually looked at it. CG will draft a request to have it reviewed on grounds of improving the view.

129/20. Update from the Army

Update from CW.

Food bank collection point on base has had a good response. Pedals for Poppies appeal, staff have raised £3400 by cycling 220 miles in 20hours20 minutes and the money raised going to the Royal British Legion. Remembrance Day parades have been reduced to minimise large gatherings. SGB will be having a small gathering on Wednesday 11th that will be very much scaled down. Lorry park letters have been raised up the chain of command to the DIO.

130/20. Neighbourhood Planning Committee (NPC) update.

Neighbourhood Planning Committee (NPC) update.

- Confirmation of committee member and suggestions for chairman.

Resolved. To reaffirm the committee and Chair at the next NPC meeting.

Resolved. The NPC to look at reviewing the NP to include the areas of SGB that will be included within the parish boundary.

Next meetings are scheduled for 4 November and 2 December 2020, 7.30pm via zoom.

131/20. St George's Barracks Committee. Please see **Appendix C attached for meeting minutes of**

Lorry Parking. We have had no replies to any of the letters to Police, Environmental health or Highways. KB will chase RCC officers including County Councillor Razzell for responses. KB has been in contact with County Councillors Oliver Hemsley and Gordon Brown from RC regarding this matter and will continue to put pressure to bear on RCC to resolve the outstanding planning issues.

Action points:

CG to resend KB the Lorry Park letters

CG to invite PC Icke to join the next Parish Council meeting to give a report on this matter.

SGB. We are supporting people with completing their representations. There have been 40+ people so far asking for help.

Donations update £7580 which equated to 25.26%

Resolved. To call an extraordinary meeting on 3rd November to approve the EWPC representation. Proposed by JS and seconded by PC.

132/20. Phone Box/defib Derwent Ave – Project Update

Following the site meeting on 7th October the following action points were agreed.

- Community Heartbeat (CHB) to arrange adoption of the telephone box from BT on behalf of EWPC. CHB to also confirm transfer of the land/footprint of the box from the MOD.
- Upon completion of adoption in EWPC's name, CHB to organise BT attend site to remove any of their equipment.
- CHB to confirm with BT if any further consultation regarding the removal of the phone box is needed. If so EWPC to inform the local community of removal of telephone facility as set out on BT's adoption page of their website.
- CHB to advise Annington's and EWPC once the adoption process is complete so that refurb works can be booked in. CHB to also confirm to Annington's the costings in accordance with power availability to the box etc.
- Annington/CHB to coordinate contractor onsite to refurb the telephone box and CHB to install defib.
- Refurbished telephone box inc defib handed over to EWPC.
- Stephanie Belson and Charlotte Maylon (who currently share the maintenance and inspection of the current defib) have both agreed to carry out the regular checks of the new defib until such time as residents from the estate can take over the work. HW has already offered to be one of those to take on these responsibilities.

Resolution required for CG to go ahead with project and complete the official authorisation for CHB to carry out the phone box adoption request on our behalf.

Resolved. Proposed by HW and seconded PB.

133/20. To discuss planning applications received

APPROVAL OF DETAILS REQUIRED BY CONDITION
PLANNING PERMISSION REF: 2020/0484/FUL

Article 27 of the Town & Country Planning (Development Management Procedure) Order 2015

Part 1 - Particulars of details to be approved

REFERENCE: 2020/1064/DIS

APPLICANT: Mr Paul Guy, Annington Property Ltd

PROPOSAL: Discharge of Condition 3 (Car Parking Management Scheme) and Condition 6 (Installation and Maintenance of Electric Vehicle Charging Points) of application 2020/0484/FUL. LOCATION: Land At Derwent, Ullswater And Windermere Road Edith Weston Rutland

Part 2 – Particulars of decision

The details contained within the letter from Paul Guy of Annington Property Ltd dated 16th September are acceptable and in accordance with the requirements of Condition 3.

The submitted details as shown on Drawing Number: A19-062-SK100-Rev F are acceptable and in accordance with the requirements of Condition 6.

This decision only gives approval to the specific details set out above. It does not provide confirmation that the condition(s) has been finally complied with.

Decision Date: 21 October 2020

The Parish Council have not been consulted on this discharge of conditions application.

Actions. CG to send details to KB and he will chase for details.

134/20. Update on environmental issues in the Parish:

NF confirmed that within his discussions with RCC officers he has been given a quote of approx. £1500 per light relocation. This is to remove the light from the building and relocate to maintain street safety at that location.

Actions. CG to draft letter to property owners to confirm they are prepared to pay in accordance with the approx. cost.

The residents affected by the moving of the light should also be consulted.

Then a feasibility study can be done to progress moving the light. If EWPC wish to upgrade the look of the lamp post, then EWPC can pay the extra cost for the upgrade.

135/20. Finance:

To note the current bank balance on the Parish Council's Accounts. **Appendix D**

Resolved. Approval of report.

Three points for REPC to be aware of:

- Why are EWPC are encouraging donations even though there is £28+ in reserve?
According to financial regulations it is a generally accepted recommendation the appropriate minimum level of a Smaller Authority's General Reserve is that this should be maintained at between three (3) and twelve (12) months Net Revenue Expenditure (NRE). The smaller the authority the closer the figure should be to 12

months NRE.

- As Income and expenditure is greater this year we will be expected to take part in an Limited Assurance Review £250+ VAT as well as the usual audit at the end of the year.
- We also need to prepare a draft 2021/22 budget for discussion/approval at the next EWPC meeting ready for the precept application in early January.

136/20 To agree payment of invoices: Copies attached to **Appendix D**

Julie Gray expenses

- £18.33 – Printing paper for SGB printing

Resolved. To be paid. **CG to Action.**

- £32.99 – Printer cartridges for SGB printing

Resolved. To be paid. **CG to Action.**

- £19.51 – Lunch for SGB barrister visit from London.

Resolved. To be paid. **CG to Action.**

- £78 - SLCC Membership

Resolved. To be paid. **CG to Action.**

137/20. To discuss correspondence received by the Clerk

- Self Assessment Form for Councils – Working from home. Documentation has been circulated to the Parish Council regarding computer display screens.
- Remembrance Day - CG confirmed she has started putting up the village poppies and will finish later this week, rain allowing.
- LEAP (Local Energy Advice Partnership) is a completely free service run in partnership with Rutland County Council and aims to tackle fuel poverty.

Appendix E

Action. **CG** to add to the village website and notice boards.

- EWPC rep for the Parish Council Forum PCF).

The new stile PCF will be starting in November (DTBC) we need to decide who will be our representative. The advice from RCC is that it should be a parish councillor though it does not need to be the same one each month. This is because clerks, as paid officers of the parish council, are unable to express political opinion whereas parish councillors are.

Action. **CG** to forward details on receipt.

138/20 To confirm the date of the next Parish Council meeting

Monday 30 November, 7.15pm via virtual conference if restrictions are still in place.

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 21 September 2020

Attendance: Paul Boggust (PB) – Chair , Julie Gray (JG), Juliette Studdard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Craig Woodhall (CW) - Military Liaison.

Visitors: 4 members of the public including County Councillor Gale Waller

109/20. Apologies

Peter Coe (PC), Neil Farmer (NF)

110/20. Declarations of interest in items on the agenda.

PB and JS both have expenses claims in item 121/20.

111/20. Public Open Forum

Request for white lines to mark driveway entrances that are regularly blocked by parked cars. Please see item 113/20

112/20. Minutes of the last meeting and Annual Parish Meeting held on 24 August 2020.

Resolved. To accept and sign as a true record.

113/20. Matters arising from the minutes not on the agenda

- Streetlights

Still waiting for RCC officers to reply with dates for a site meeting.

- Speed restrictions

EWPC have confirmed their approval of the improvements put forward by RCC and agreed back in March. Hopefully they will soon be put in place. The RCC report can be found on the EWPC website, documents page.

- Footpath boundary plot 2 Church Lane

A report details our concerns regarding a possible breach of planning control has been placed with RCC planning control via the online development control enquiry form and included the photos forwarded to EWPC.

- Car parking problems

Is it possible to have white lines painted on the road to mark out driveways around the village? Whilst no-one wanted a parking scheme or yellow lines everywhere, you often see white lines used to maintain entrances in roads where parking can be an issue. Considering this now may provide a solution for when the nice weather returns next year – and save many frustrated villagers who can't access their own drives.

Action points:

Write to Councillor Edwards Bains to raise it with the Rutland Water Partnership.

In the next newsletter ask for people to remind visitors to their properties to park considerately and not block driveways.

Ask Rutland Water for feedback if their statistics show whether the car parks are big enough.

114/20. Update from the Army

Update from CW.

Communication between the regiment and the parish is working well.

The regiment have joined the Trussell Trust and have set up a foodbank collection point.

Due to covid restrictions reducing use of other locations, all dog training is still focused mainly on the airfield whilst still maintaining public access. There will be an increase in training on camp that will also involve visiting troops.

CW offered to circulate newsletters and any other communications through the regiment via their regular part one orders.

115/20. Neighbourhood Planning Committee update.

None

116/20. St George's Barracks Committee. Please see

EWPC have engaged a barrister and very effective work is being produced. Newsletter with guidance on making informed and valid representations to reg 19 is about to be circulated.

- Parish Council Project Roles/working parties

The committee would like to ask the parish councillors to help put together some working groups to look making sure that whatever does go ahead on the SGB site, the villages interests are represented as positively as possible. Putting as many protective mechanisms in place as possible.

- Lorry Traffic

Action points:

To invite Lucy Stevenson to the next parish council meeting. **CG** to action.

Connecting with the police/camp MPGS regarding the security and anti-social behaviour issues that is intimidating residents. **CG** to action.

117/20. To review and adopt Governance Documents for 2020/21

- Risk Assessment

To be passed on to the next meeting.

118/20. To discuss planning applications received

- 2020/0974/CAT - PROPOSAL: Remove 1 no. Acer (T1) to just above ground level. Puddle Cottage 23 Rectory Lane Edith Weston Rutland LE15 8HE. Comments by 2 October 2020.

Resolved. No objection. **CG** to action.

- 2020/0985/FUL - PROPOSAL: Carriage barn / garage with an ancillary loft room above. Halford House 32 Weston Road Edith Weston Rutland LE15 8HQ. Comments by 7 October 2020.

Resolved. To hold on comment until further consideration of the impact on other properties and the street scene have been considered.

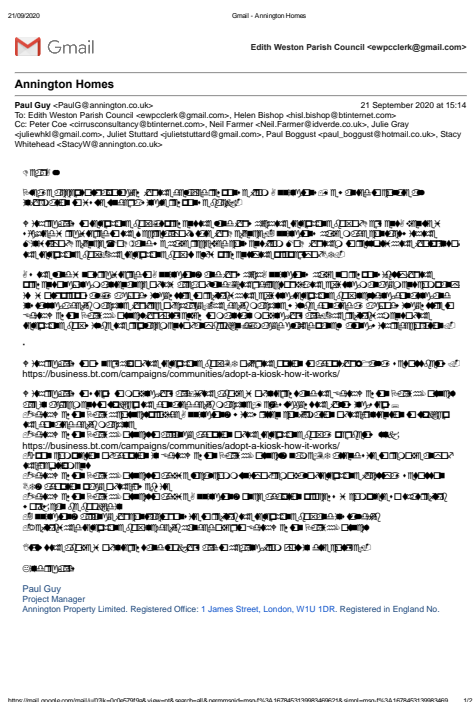
119/20. Update on environmental issues in the Parish:

- Hedge Cutting

Weston Road both school and housing sides of the road. Resolved to see what happens as hedge cutting season only started on 1st September. If there are any that still need cutting over the next month or so we can then chase up any problem areas and chase landowners.

- Phone box, Derwent Ave

Annington Homes have offered to refurbish the box and supply and fit a defib as a gesture of good will.



Action points:

CG to double check if the new defib can be added to the current contract with Community Heartbeat to maintain the current defib.

120/20. Finance:

To note the current bank balance on the Parish Council's Accounts.

Resolved. Approval of report.

121/20 To agree payment of invoices:

- Paul Boggust, printer cartridge - £40.49

Resolved. To be paid. **CG to Action.**

- Juliet Stuttard, Copying - £26.16

Resolved. To be paid. **CG to Action.**

- Highways Search, RCC - £50

Resolved. To hold until other avenues of enquiry have been exhausted.

122/20. To discuss correspondence received by the Clerk

- Possibility of re-instating Luffenham railway station.
(and providing services in the Corby direction as well as Oakham & Stamford/Peterborough)

Resolved. To be included into the work the working groups are going to do on future developments.

- War Memorial. Bomber crash near church.

Action point:

CG to include in any plans we make for Remembrance Day.

123/20 To confirm the date of the next Parish Council meeting

Monday 26 October, 7.15pm via virtual conference if restrictions are still in place.



Rutland
County Council

Rutland County Council
Catmose
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Rutland
LE15 6HP

telephone: 01572 722 577
fax: 01572 758 373
email: planning@rutland.gov.uk
web: www.rutland.gov.uk
DX: 28340 Oakham

Mrs Catherine Gwilliam

Reference: 2020/0067/ENQ

Date: 7 October 2020

Dear Sir/Madam,

TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED)

Alleged breach: Boundary fencing not in accordance with approved plans and encroaching into footpath

Address of breach: 5 Church Lane Edith Weston Rutland LE15 8EY

Thank you for your enquiry, I visited this site on 14/9/20 and can confirm that the boundary fencing appears to in line with the approved drawing 1265-03 rev A 2018/0981/RES. The width of the public footpath narrows from 2m at the south to 1.3m and then opens up again to 2m where the fence line may have been altered but it does appear to follow the line of the approved plan.

I am not familiar with the footpath and how it was prior to this development and I have therefore asked my colleagues responsible for the public right of way to have a look at it.

Yours faithfully,

Mark Longhurst
Planning Enforcement Officer
Tel: 01572 758262
Email: mlonghurst@rutland.gov.uk



DRAFT EDITH WESTON PARISH COUNCIL – SGB Committee

Minutes of the meeting of the Edith Weston Parish Council (EWPC) St Georges Barracks (SGB) Committee held on Monday 12 October 2020.

Attendance: Paul Boggust (PB), Julie Gray (JG) - Chair, Juliet Stuttard (JS), Cathie Gwilliam (CG) – Clerk, Niel Farmer (NF), Helen Wood (HW), Peter Coe (PC)

Visitors: 2 members of the public.

SGBC 76/20.	Apologies
	None
SGBC 77/20.	Declarations of interest in items on the agenda.
	None
SGBC 78/20.	Public Open Forum
	<p>Public are struggling to complete representations in the RCC required format. EWPC completely agree but feel that what some members of the public need to try and remember is that this is not a consultation this needs to be a formal representation.</p> <p>Actions:</p> <ul style="list-style-type: none">• EWPC are creating a pictorial guide as assistance in the next newsletter.• Will consider setting up zoom meetings for the week of 26 October to assist people with some helpful hints/top tips for filling in the response form. Advertise in newsletter and poster in shop and notice boards etc. <p>CG/JG</p>
SGBC 79/20.	Minutes of the last meeting held on 28 September 2020. Please see below.
	<p>Resolved. To accept and sign as a true record.</p>
SGBC 80/20.	Matters arising from the minutes not on the agenda
	<ul style="list-style-type: none">• Lorry Park <p>Drafted letters to MOD, Environmental Health and Police</p> <p>Once we have replies to those letters, we will look at setting up a zoom meeting to discuss it with relevant officers further.</p>
SGBC 81/20.	Reg 19 – Village response
	<p>The barrister is submitting the EWPC response.</p> <p>See also item 78/20 above.</p>
SGBC 82/20.	Village Teams for prep work
	<p>A lot of work has been done and passed to the barrister. Several people have looked at the Salt Cross, Oxfordshire example and were impressed. Work has been done to reference local examples of good design policies that work well.</p>

SGB9 83/20.	Donations Update – 12 October 2020
	£5,580.00 = 18.6% North Luffenham residents have asked if they can make donations. EWPC to ask North Luffenham PC if they would consider making a donation. In the new year we will think about encouraging more donations.
SGB 84/20.	To confirm the date of the next SGB Committee
	Concentring on sharing the tips and advice. We will call a meeting if required.

EDITH WESTON PARISH COUNCIL – SGB Committee

Minutes of the meeting of the Edith Weston Parish Council (EWPC) St Georges Barracks (SGB) Committee held on Monday 28 September 2020.

Attenance: Paul Boggust (PB), Julie Gray (JG) - Chair, Juliet Stuttard (JS), Cathie Gwilliam (CG) – Clerk, Niel Farmer (NF)

Visitors: 1 member of the public.

SGBC 64/20.	Apologies
	Peter Coe (PC)
SGBC 65/20.	Declarations of interest in items on the agenda.
	None
SGBC 66/20.	Public Open Forum
	None
SGBC 67/20.	Minutes of the last meeting held on 14 September 2020. Please see attached Appendix A
	Resolved. To accept and sign as a true record.
SGBC 68/20.	Matters arising from the minutes not on the agenda
	None
SGBC 69/20.	SGB Lorry park planning.
	JS taking the lead in work on this issue. It is clear this is no longer just a planning issue and is first and foremost a security and safety issue with the lack of planning permission becoming a secondary issue. Action points: JG to continue to work with PC to look at anything else we can do to force the planning issue. JS to work on the health and safety issue and ask the base CO for support. CG to set up a zoom meeting with Craig (MPGS), RCC environmental health,

Police etc to discuss the way forward.

SGBC 70/20.

Reg 19 – Village response

Barristers advice is that residents are not expected to be planning experts but as long as planning policy is quoted and is questioned if it is correct then that is good enough. Lots of people saying the same is not helpful as the inspector will pay little attention to duplications. We need lots of people to comment on different things in different ways to be most effective.

SGB9 71/20.

Newsletter

3 newsletters have now gone out one asking for donations and with the first set of response advice.

Next newsletter to contain donations update and a few screen shots and nuggets off advice and help.

Any other newsletter suggestions to CG and JG.

We need to start thinking about ways of prompting people to engage with residents to encourage and help them.

Consider another door to door.

Action:

Plan and set up briefing zoom meetings for people who want help by talking it over and promote it by door to door.

Ask for other residents to assist. Gareth Jones & Les Allen would be good candidates to ask for assistance.

SGB 72/20.

Village Teams for prep work

We have been asked by the barrister to look at policies H2 and H3 and the design policies to look at shaping what's coming.

There are some exemplar garden villages out there. If we can split the work, they have done into groups of parish councillors/residents and Rutlandise it in line with H2 and H3 so we can help develop these policies under best practice, new legislation and best development and design standards.

JG to look at chunking up and dividing the policies and chapters between everyone so we each can work on something in our fields of expertise. Divide and concur.

SGB 73/20.

Legal Representation

Barrister has started feeding back advice and is coming to Edith Weston for a site visit to get a better feel of the situation.

SGB 74/20.

Donations Update – 25/9/2020 = £3,130.00 = 10.4%

Donations are coming in slowly and hopefully as we continue to engage more with people, more donations will come in.

SGB 39/20.

To confirm the date of the next SGB Committee

Every 2 weeks on a reduced agenda focusing on responses.

Next meeting to be 12 October, 7pm Via Zoom meeting.

18/10/2020

Gmail - New Covid secure LEAP service - energy and debt telephone advice service



Edith Weston Parish Council <ewpcclerk@gmail.com>

New Covid secure LEAP service - energy and debt telephone advice service

Maxine Palmer <maxine.palmer@greenenergyswitch.co.uk>
To: Emma Deaton <emma.deaton@greenenergyswitch.co.uk>

15 October 2020 at 14:31

Good Afternoon

Do you have families in your Parish that could benefit from the new LEAP telephone advice scheme which is available to residents in Rutland?

LEAP (Local Energy Advice Partnership) is a completely free service run in partnership with Rutland County Council and aims to tackle fuel poverty.

The new scheme will be run as **free telephone advice calls** which cover the same areas as the home visits used to. We will still be able to help residents in the same ways as before including:

- Help residents switch energy supplier for cheaper electric and gas and advice on Warm Homes Discount
- Refer for insulation measures such as loft, cavity wall, external wall installs.
- Provide energy saving and debt advice.
- Post out easy measures such as 5 x LED light bulbs, radiator reflector panels and draught proofing.

We can also refer eligible residents on for:

- Emergency boiler repairs and replacement boilers
- First time central heating installation
- Free replacement white goods – fridges, freezers, washing machines, electric cookers
- Install Free Google Nest thermostats

There is also the potential for a **short follow up visit** if residents are unable to fit the easy measures themselves or need further help.

To refer residents into the scheme you can either apply by phone or online, or you can email referrals directly to me.

Referrals Online: www.applyforleap.org.uk
Tel: 0800 060 7567
Email: support@applyforleap.org.uk

You may be getting enquiries about the new government Green Homes Grant Voucher, we can refer residents on for further help and advice.

We are able to hold virtual talks and presentations for referral partners via MS Teams or Zoom or Google Meeting, and are also able to send you leaflets to give out.

We hope that you are able to share our information to your residents and help us get as many referrals in as possible.

[Quoted text hidden]

3 attachments

<https://mail.google.com/mail/u/0/?ik=0c0e579f9a&view=pt&search=all&permmsgid=msg-f%3A1680624806057081443&simpl=msg-f%3A1680624806057081...> 1/2