

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 25 October 2021, Village Hall, 7.15pm.

Attendance: Julie Gray (JG) - Chair, Juliette Stuttard (JS) - Vice Chair, Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Gary Rutherford (GR) - Military Liaison, Neil Farmer (NF).

Visitors: 5 members of the public including County Councillor Gale Waller (GW)

135/21. Apologies

Andrew Lunn (AL), Peter Coe (PC) and County Councillor Ken Bool (KB).

136/21. Declarations of interest in items on the agenda.

None.

137/21. Peter Vickers coopt onto council. CV circulated to Parish Council prior to this meeting.

Proposal from: HW

Seconded by: JG

Vote: All Parish Councillors present voted in favour.

Resolution: Peter Vickers is co-opted onto the Edith Weston Parish Council.

138/21. Public Open Forum

None.

139/21. Minutes of the last meeting Monday 27 September 2021. Please see **Appendix A attached.**

Resolved. To accept and sign both as a true record.

140/21. Matters arising from the minutes not on the agenda

CG has completed 99% of budgeting work needed to set next years budget.

141/21. Update from the Army

Operation Poppy is being widely advertised within both the military and village.

Plans for the base Christmas celebrations are under way. Details to follow.

142/21. Neighbourhood Planning Committee (NPC) update.

JG reported that the NPC is pushing forward with work. Feedback from the recent consultation is being collated.

143/21. Tommy's Close

HW reported that there had been a meeting on Monday 18th where disabled access had been discussed. GW confirmed that RCC permission will be needed to remove any gates. Tommy's Close trustees will need to complete an RCC online general enquire form. The Trustees are also compiling the feedback from their recent consultation.

144/21. To discuss planning applications received

None.

145/21. Update on environmental issues in the Parish:

- Bulb planting

JG reported that the bulbs have been ordered and when we know a delivery date, we can ask for volunteers to form a planting party. In the meantime, CG to prepare maps showing locations to be planted.

- Jubilee bench and new noticeboard to replace notice board on corner of Coniston/Weston Road

NF to get quote on a new noticeboard similar to the main notice board but smaller. CG to approach Annington regarding permission to replace the old notice board.

- Other jubilee bench locations?

When preparing the bulb planting maps, other possible locations for a bench to be considered.

- Clean street name signs

NF will look at getting the odd job man who cleans the benches etc to look into it. GR to get someone from the base to look at cleaning the information board by the memorial stones.

- NF continues to chase RCC Tree Officer regarding pruning of TPO tree at Well Cross
- Biffa quote to include Tommy's close to grass cutting contract should that be an option for future management. 2 initial flail cuts £200. 1 rotary cut a month approx. 8 or 9 cuts a year at £71 approx. £600. Other necessary strimming etc may be extra.

146/21. Traffic Management Focus Group.

No update. CG working on completing gathering quotes for works and submitting list of requested works to RCC.

147/21. Finance:

- To note the current bank balance on the Parish Council's Accounts. **Appendix C**

Resolved. Approval of report.

- Clerk's wages Approval of increase to 6 hours a week to cover additional Neighbourhood plan work.

Resolved. Approval of increase in hours.

- Budget a 2% increase to cover national pay rise expected next year.

Resolved. Approval of budget increase.

- CIL received for period 1 April to 30 Sep 2021 - £172.93

Action. CG to circulate CIL statement.

148/21. To agree payment of invoices: Copies attached to **Appendix C**

- Bulbs - £135

Resolved. To be paid. **CG to Action**

- Chairs expenses - £38.

Resolved. To be paid. **CG to Action**

- Colemans, Printing - £19.99

Resolved. To be paid. **CG to Action**

- Screwfix Flood defences - £25

Resolved. To be paid. **CG to Action.**

149/21. To discuss correspondence received by the Clerk

- Rutland Water Partnership (RWP) Meeting update

CG reported that the meeting had been poorly attended and that yet again Anglian Water had not attended. Action. Cg to draft letter to Anglian Water CEO complaining at their lack of representation. Also copied to Chair of RWP and RCC CEO and other partners suggesting time to rethink the partnership and how it is organised.

- KEW Defib replacement costs. Please see Appendix D attached.

Resolved. To replace old defib with new one on the same lines as the new one in Derwent Ave.
CG to Action.

150/21. To confirm the date of the next Parish Council meeting

To confirm the date of the next Parish Council meeting.

Monday **29 November 2021** 7.15pm at the Village Hall

Appendix A

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 27 September 2021 at 7.15pm

Attendance: Julie Gray (JG) – Chair, Juliette Stuttard (JS) - Vice Chair , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Neil Farmer (NF)

Visitors: 5 members of the public including County Councillor Gale Waller (GW) , PC Andy Wylie, Tommy's Close trustee Helen Shepard (HS) and 2 others.

118/21. Apologies

Andrew Lunn, Peter Coe, PC 2113 Pete Icke, Ken Bool

119/21. Declarations of interest in items on the agenda.

None

120/21. Peter Vickers coopt onto council. CV circulated to Parish Council prior to this meeting.

Postponed to the next meeting

121/21. Public Open Forum

Resident reported that there were still problems with the Speed warning sign closest to the Pub on Manton Road. PC Wylie confirmed that the Safety Camera Van will be conducting its risk assessments to confirm exact location to be used and once that has been concluded Edith Weston will be added to the vans regular pitch roster.

Cllr Gale Waller asked that we add a permanent agenda item for an RCC update. Today she reports the RCC meeting will go back to being face to face. Local Plan – The first cross party working group meeting will be on Thursday. The second stage of the Rutland Vision is not yet going public.

122/21. Minutes of the last meeting Tuesday 24th August 2021. Please see **Appendix A** attached.

Resolved. To accept and sign both as a true record.

123/21. Matters arising from the minutes not on the agenda

Use of car park agreed with Base 2IC. Please ask any potential users to email GR with their requested dates of use and the make, model and registration of the vehicles that will be parked in the area. He will then check that it doesn't clash with any other usage and then pass the details onto the guardroom. The guard staff carry out regular patrols and routinely lock the area at night but will leave it open whilst any permitted vehicles are parked there.

Action: CG to contact the pub, church and village hall in use of the carpark as overflow if needed and the process detailed above that they **must** follow.

124/21. Update from the Army

None

125/21. Neighbourhood Planning Committee (NPC) update.

Local Green Space Consultation in progress and runs until Friday 1st October. Full report will be made to the next working group meeting on 12th October and to the Parish Council at the next PC meeting.

126/21. Tommy's Close. Please see **Appendix B** (separate email).

HS confirmed that the consultation was about to go live. There would be a public session in the village hall on Saturday that was very widely advertised over the next few days via various village newsletters, leaflets etc welcoming feedback via email, in person or via feedback forms that can be collected at the shop.

The Trustees will share all feedback with the parish council.

Parish Council asked how people will be able to see the plans if they cannot make the village hall session on Saturday. HS confirmed they were hoping to get it on Facebook and notice boards.

One member of public asked why the consultation was only 2 weeks? HS confirmed that it was because they had a grant deadline and that trustees felt that 2 weeks was an ample time frame.

127/21 To discuss planning applications received:

None

128/21. Update on environmental issues in the Parish:

Nothing to report.

129/21. Traffic Management Focus Group. Please see **Appendix C** attached.

Resolved. To approve the report received.

Action Points: Parish Council to obtain all costings.

130/21. Edith Weston Film Club request for support.

It was confirmed that the parish council are not in a position to help with set up cost due to a conflict of interest. It was suggested to make enquires with other villages, for example Laxton, on how they have set up similar enterprises.

131/21. Finance:

- To note the current bank balance on the Parish Council's Accounts. **Appendix D**

Resolved. Approval of report.

- Agree scope of Finance Working Group to look at streamlining Budget headings and prepare next year's budget ready for precept application in January.

Resolved. JG to join CG and invite AL to also join.

- Clerks request for funding of CiLCA qualification
<https://www.leicestershireandrutlandalc.gov.uk/cilca.html> . Cost of the registration with SLCC is £410 and the course its self through LRALC membership is £495. **£905 in total.**

Resolved. Approval of expenditure to be added to next year's budget.

132/21. To agree payment of invoices: Copies attached to **Appendix D**

- SLCC membership - £80

Resolved. To be paid. **CG to Action.**

- External Auditor Report - £240

Resolved. To be paid. **CG to Action.**

- Clerks expenses
 - Postage - £15.75
 - Additional Land Registry charges - £30
 - Zoom September - £14. 39

Resolved. To be paid. **CG to Action.**

133/21. To discuss correspondence received by the Clerk

- Flowers and Bulb planting on verges

Action Point: Locations to be selected. JG to purchase bulbs. Request for volunteer planets to be included in the next newsletter.

- Organising litter picking groups

Action Point: CG to look into any volunteer groups that can visit the village for a donation.

- Snow Wardens

Action Point: CG to look into joining the RCC scheme

- Rural Community Changing Connection Coffee Van visit 13th October.

Action Point: CG to look at the possibility of using the Pub car park when it is closed on a Monday.

- Drop Kerb.

HW updated that Annington Homes manager Paul Guy is looking onto how the best way to resolve these issues are as soon as possible.

134/21. To confirm the date of the next Parish Council meeting

Monday **25 October 2021**, 7.15pm at the Village Hall

Appendix B

Key actions required by Tommy's Close Trustees:

1. To seek the advice of Neil Farmer & Peter Coe on the quotes that they have to enable a plan to be constructed to get like for like quotes. **Provided and circulated via separate email due to commercial sensitive content.**
2. Phase 2 suggests that a hard play area be built - evidence that this was wanted by residents needs to be presented. **Outstanding**
3. Urgent consideration to be given to the following:
 - o no or lower wood fencing around the area (as this would mitigate the visual and environmental impact) **Addressed**
 - o a grass or sound dampened surface rather than hard surface **TBC**
 - o just one multi- sports goal / basketball end **TBC**
 - o an array of 'multi age' exercise equipment to cater for every generation **TBC**
4. Disabled access needs to be a top priority for any design (as this is inadequate at the moment). **TBC**
5. Share all feedback following public consultation with the parish council. **Outstanding**

Appendix C attached separately

Appendix D

Dear Cathie

Thank you for the opportunity to supply you with a quotation, please see this attached as requested for the same equipment as Derwent Avenue

If choosing a Managed Solution a 1 off £100 fee would apply.

For a Managed Solution we would ask for weekly checks on the equipment to be submitted online via our WebNos Governance system. For any site we would recommend weekly checks however a minimum of a monthly check is required.

Below you will find a link to our New Project Guide For Community Defibrillation, we are also able to post you out a hard copy on request.

[Project Guide V2.00](#)

Equipment Choice

Please find equipment specifications for Defibrillators, Cabinets and Emergency Communications equipment below. Further details of each are available upon request.

[Defibrillators, Cabinets & Emergency Phones](#)

VAT

Please note your quotation is excluding VAT (charged at 20%) If you are VAT exempt or interested in having a Managed Solution then the costs are as per the quote.

In addition with a Managed Solution we are able to cover your insurances on the unit at no cost to the community. Please see the link below for further details and if you have further questions please do contact us.

[Purchase a cPAD or Use our Managed Solution](#)

Community Public Access Defibrillator - CPAD

We are pleased to confirm your quotation includes following items at no additional cost to you:

[Webnos Governance System](#) RRP £150

[Post Event Counselling](#) RRP £300

[AED Signage](#) (Pack of 4) £35

Personal Safety Kit (Torch, Hi-vis Jacket) £15

[1st Year Village Emergency Telephone System](#) £100 annually (a 1 off £45 set up cost would apply if taken)

Emergency Telephone Systems

Village Emergency Telephone System Package: (this can also be implemented along-side your **CPAD** package)

1st Year Village Emergency Telephone System, £100 annually (a 1 off £45 set up cost would apply if taken, but no annual cost for the first year) **Special Offer Standard Systems Only.** We do also run further training for all V.E.T.S Volunteers at £175 a session + VAT if applicable.

[V.E.T.S Telephone Systems](#)

Installation

I can also advise that the fitting cost for the unit can be completed by any local qualified electrician, this should cost around £200.00 + VAT.

We also have qualified electricians that can arrange fitting at your location for the above cost, please call us for details should you require this.

Fundraising

We are able to provide fundraising facilities for CPAD projects and please do ask how we can help.

See our [Support Services For Fundraisers!](#)

If you would like to proceed and you are using donated funds we would ask if any donations could be gift aided if applicable and I can supply the form for completion.

Support Agreement

A defibrillator whilst a valuable life-saving tool is also a long-term commitment, not just a one-off purchase. They need to be maintained and looked after, which can be done either by incurring costs as they arise such as when pads expire or batteries are close to depletion or as part of a support agreement.

Support Agreement Information

Thank you for your interest, please contact us If you have any further questions or need any more help with your project.

Have a good day and take care.

Best regards

