

## **EDITH WESTON PARISH COUNCIL**

### **Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 4 January 2021**

Attendance: Paul Boggust (PB) – Chair , Juliette Stuttard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, , Peter Coe (PC), Neil Farmer (NF), Andrew Lunn (AL).

Visitors: County Councillors Gale Waller (GW) and Ken Bool (KB).

#### **155/20. Apologies**

Julie Gray (JG) Vice Chair, Lt Col Kay Hanson (KH), Commanding Officer, St Gorges Barracks and Craig Woodhall (CW) - Military Liaison

#### **156/20. Declarations of interest in items on the agenda.**

None

#### **157/20 Andrew Lunn. To co-opt onto council.**

Proposal from: HW

Seconded by: JS

Vote: Unanimous

**Resolved.** Andrew Lunn co-opted to join Edith Weston Parish Council

#### **158/20. Public Open Forum**

GW brought to the council's attention the agenda item 14. Future Rutland Conversation set for the next RCC Council meeting to be held on January 11<sup>th</sup> and suggested we may like to study the report regarding the RCC plan to open consultation on the 50 year vision.

<https://rutlandcounty.moderngov.co.uk/documents/s19034/Future%20Rutland%20Vision%20-%20FINAL%20COUNCIL%20REPORT%20003.pdf>

#### **159/20. Minutes of the last meeting 30 November 2020. Please see **Appendix A** attached.**

**Resolved.** To accept and sign as a true record.

#### **160/20. Matters arising from the minutes not on the agenda**

None

#### **161/20 Update from the Army**

None

#### **162/20. Neighbourhood Planning Committee (NPC) update.**

DRAFT minutes of last meeting 2 December 2020. Please see **Appendix B** attached.

Next meeting will be 12 January 2021. 7.00pm via Zoom.

**Resolved.** To accept minutes.

163/20. St George's Barracks Committee.

**Action.** Set up a fact finding meeting with EWPC and Army to look into any further action that may be needed.

**Action.** GW to make enquires into what RCC planning officers propose to do regarding enforcement of planning refusal.

**Action.** EWPC to look into the possibility of gathering data on numbers of people working from home prior to and during the covid pandemic. This should also be added to the NPC agenda.

164/20. To discuss planning applications received

**2020/1166/PTA PROPOSAL: 1 No. Oak Tree - Crown Reduction of up to 2m to maintain the current shape of the tree.**

18 Church Lane Edith Weston Rutland LE15 8EY. Comments by 9 January 2021

**Resolved.** No objection. **CG** to action with the following comments: *In accordance with Edith Weston Neighbourhood Plan Policy EW3, the Parish Council would request that the Tree Officer ensure that any alterations to the tree do not detract from or have any negative impact on the natural environment or the landscape/street scene and the works, therefore, are beneficial to the shape and attractiveness of the tree as it grows back.*

**2020/1250/FUL. PROPOSAL: Minor Material Amendment application for APP/2010/1287 - Extension of time for implementation of FUL/2007/0972, Erection of two-storey dwelling house.** Land Adjacent To 7 Rectory Lane Edith Weston Rutland. Comments by 10 January 2021

**Resolved.** No objection. **CG** to action with the following comments: *Edith Weston Parish Council have no objection to the application*

165/20. Update on environmental issues in the Parish:

- Road Sweeping

NF reported that he had not yet received any reply to his email of 16<sup>th</sup> December regarding several complaints/comments we have received from residents regarding various leaf and mud build up in road gutters and on pavements etc, neither has any action has been taken by RCC to resolves these issues.

**Actions.** NF to chase RCC and to CC GW and KB so they can monitor.

- Grit bins

NF has checked all the grit bins and they are currently full. No further action required at this time.

- Road Flooding by cemetery layby.

NF reported that he has not yet had a reply to his email of 23 December. CG confirmed that a FixMyStreet submission had been placed with photo of flooding supplied.

**Actions.** NF to chase RCC and to CC GW and KB so they can monitor.

- Dog litter bins, Coniston Road

**Actions.** NF to email Ben Thomson at RCC and request a review of bins in the village with specific note to the areas of the village, which is bounded by Coniston Road and Windermere Road and incorporates Ullswater Ave/Derwent Ave/Crummock Ave.

166/20 2021 Training/CPD booked for 2021

January:

**Cathie - The Role of Internal Audit**

Wednesday 13th January 2021, 10.00am - 11.30am

£40

**Cathie - Charitable Trusts and Parish/Town Councils (2 part session)**

Part 1 - Monday 18th January 2021, 10.00am - 11.30am

Part 2 - Thursday 21st January 2021, 10.00am - 11.30am

£50 for both parts

**Juliet – Councilor training**

Wednesday 20th January 2021, 6.00pm – 8.15pm

£40

**Cathie - Planning Nuts and Bolts**

Wednesday 27th January 2021, 10.00am - 12.15pm

£40

February:

**Cathie - Internal controls**

Thursday 11<sup>th</sup> February 2021, 10.00am – 11.30am

£40

**Resolved.** Training approved.

167/20. Finance:

- To note the current bank balance on the Parish Council's Accounts. **Appendix C.**

**Resolved.** Approval of report.

Agree to Precept Application. See **Appendix D** attached **Resolved.**

**Resolved.** Approval. CG to submit to RCC prior to 18 January 2021 deadline

168/20 To agree payment of invoices: Copies attached to **Appendix C**

- Hills Accountants Quarterly Payroll - £55.20

**Resolved.** To be paid. **CG to Action.**

169/20. To discuss correspondence received by the Clerk

- Digital Rutland and Fibre Broadband in Edith Weston

<https://www.rutland.gov.uk/my-community/digital-rutland/about-digital-rutland/>

**Correspondence noted.** EWPC also noted that it was following this national government lead RCC project that EWPC took on the payment of the Village Hall broadband following the grant associated with the Digital Rutland project launch.

- Website Updates
  - Councillor details (also for notice boards)

**Action. Councillors** to submit ID photos. **CG** to update councillor contact details on the website and notice boards. **CG** to set up individual EWPC emails for all councillors.

- Need volunteer from PC to attend the Feb PC Forum Zoom on 8 Feb

**Action. CG** to submit NF as the EWPC representative to Governance.

154/20 To confirm the date of the next Parish Council meeting

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## **Appendix A**

### **EDITH WESTON PARISH COUNCIL**

#### **Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 30 November 2020**

Attendance: Paul Boggust (PB) – Chair , Julie Gray (JG) Vice Chair, Juliette Stuttard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Craig Woodhall (CW) - Military Liaison, Peter Coe (PC), Neil Farmer (NF)

Visitors: 9 members of the public including County Councillor Ken Bool (KB), Gale Waller (GW) and Lucy Stephenson (LS) and Lt Col Kay Hanson (KH), Commanding Officer, St Gorges Barracks.

139/20. Apologies

None

140/20. Declarations of interest in items on the agenda.

Helen Wood Declares an interest in agenda item 148/20

141/20. Public Open Forum

None

142/20. Minutes of the last meeting held on 26 October 2020.

**Resolved.** To accept and sign both as a true record.

143/20. Matters arising from the minutes not on the agenda

None

144/20. Highways Issues

- Lorry movements
- Traffic claiming measures.

EWPC thanks Councillor Lucy Stephenson for attending the meeting to disuse road safety issues not planning issues regarding lorries entering and exiting the airfield.

Open discussion between council members, County Councillor Lucy Stephenson, Lt Col Kay Hanson from St Georges barracks and our Ward members regarding the safety issues raised by residents regarding Lorry movements in Edith Weston specifically on Pennine Drive and Welland Road.

LS was able to confirm that the current road improvements for Manton Road, Normanton Road and Gibbet Lane, agreed back in March 2020, have been approved but

she has not yet got a date for the works to take place.

**Actions.** EWPC to submit a separate Highways concern regarding speeding on Pennine Drive, Welland Road. KH suggested improvements could include 20mph roundels. Traffic calming like speed humps.

There was also a discussion between EWPC, ward members and KH regarding the EWPC submissions to the RCC Planning Committee on 15<sup>th</sup> December 2020 regarding the current retrospective application for lorry storage on the airfield.

145/20 Update from the Army

Remembrance Day activities were sadly scaled back but we will be working with Cathie on next year's Operation Poppy for next year as a joint barracks/community project.

Army Basing Plan confirms that St Georges Barracks will undergo a phased vacation from 2021. The relocation of the Military Working Dogs to Kendrew Barracks still on track but there will be no move before 2022.

**Action.** CW was asked if EWPC can be informed of all exercises closing the airfield to public use so we can publicise these closes throughout the village.

146/20. Neighbourhood Planning Committee (NPC) update.

Next meetings are scheduled for 2 December 2020, 7pm via zoom.

147/20. St George's Barracks Committee.

No update.

148/20. To discuss planning applications received

**2020/1308/FUL PROPOSAL:** Two storey side extension and single story porch at the front of the house. 20 Crummock Avenue Edith Weston Rutland LE15 8HR. Comments by 16 December 2020.

**Resolved.** No objection. **CG** to action with the following comments: *EWPC have no objection in principal, however, EWPC would request that the planning committee give consideration to a pitched roof in favour of a flat roof that may be detrimental to the street scene.*

**2020/1202/FUL PROPOSAL:** Single storey rear extension & 2 No. conservation style roof windows. 5 Well Cross Edith Weston Rutland LE15 8HG. Comments by 17 December 2020

**Resolved.** No objection. **CG** to action with the following comments: *EWPC have no objection to this application as it has no substantial visual impact, however, EWPC would like to reemphasize policy EW1D within the Edith Weston Neighbourhood Plan, which states that, "where possible, enhance the character of the village, using traditional materials". This is to keep development in keeping with the surrounding properties.*

149/20. Update on environmental issues in the Parish:

**Actions.** **CG/JG** to draft letter to property owners in accordance with advice received from RCC.

150/20 Tommy's Close

Peter Shepherd (PS) Chairman of the Trustees addressed EWPC with an in depth update on the current. The Trustees have requested £4500 from EWPC from parish council funds.

There was then an open discussion regarding possible funding and ways forward.

**Action.** CG to forward the grants application procedure and form to PS. EWPC will also supply help with applying for grants from other sources. CG also to ask other surrounding parishes for advice on how they have achieved funding for play equipment. EWPC will also give advice and help on how to go about the tendering and acquisition process.

151/20. Finance:

- To note the current bank balance on the Parish Council's Accounts.

**Resolved.** Approval of report.

- Budget for 2021/22.

It was pointed out there one or two accounting errors in the previous year's section of the spreadsheet but that were irrelevant the budget for approval.

Changes to the budget and the reasons were highlighted and explained.

**Resolved.** Proposed by JG and seconded by PB. Approved and adopted.

152/20 To agree payment of invoices:

- Stamford & Rutland Pressure Washing, Village Gates – £60.00.

**Resolved.** To be paid. **CG to Action.**

- Biffa Grass Cutting - £619.20 (£103.20 VAT to be claimed back)

**Resolved.** To be paid. **CG to Action.**

153/20. To discuss correspondence received by the Clerk

- Dangerous tree

**Correspondence noted.**

- Invitation to a conference organised by the Rutland Health & Social Care Policy Consortium. Find out about future health services proposed for Rutland before you give your views on the public consultation organised by our Clinical Commissioning Groups to include the closure of Leicester General as an acute hospital.

**Action Point.** JS will be attending.

- Highways Patching notices. Please see website link

<https://www.edithweston.com/news/2020/11/carriageway-patching-notices-road-closures-around-rutland>

154/20 To confirm the date of the next Parish Council meeting

Discuss dates and start times for next years meetings.

**Resolved.** Approval of Parish Council meeting schedule. **CG** to publish via the website and notice boards.

Monday **4 January 2021**, 7.15pm via virtual conference if restrictions are still in place

## Appendix B

### EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

**Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan Committee NPC held on Wednesday 2 December 2020**

Attendance: Paul Boggust (PB), Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Grey (JG)

Visitors: None

NPC 01/20.	Apologies	CG
	None	
NPC 02/20.	Declarations of interest in items on the agenda.	CG
	None	
NPC 03/20.	Appointment of Chair	CG
	PB was the only candidate. He was proposed by PC and seconded by JG.	
	<b>Resolved.</b> PB to Chair the NPC	
NPC 04/20.	Appointment of committee members	PB
	Committee member to include JS, PC, JG.	
	<b>Action point.</b> JG/PB to ask if parish councillor Neil Farmer would like to join the committee.	
NPC 05/20.	Public Open Forum	PB
	None	
NPC 06/20.	Minutes of the last meeting held on 4 December 2019.	PB
	<b>Resolved.</b> To accept and sign as a true record.	
NPC 07/20.	Matters arising from the minutes not on the agenda	PB
	None	
NPC 08/20.	Agreement of Terms of Reference.	PB
	<b>Resolved.</b> To adopt terms of references as attached.	
NPC 09/20.	NPC Regulation 19 Representation	PB
	NPC did not submit a representation as NPC reps would not be accepted.	

NPC 10/20.	Review of Edith Weston Parish Council Neighbourhood Plan	PB
	<p>The Plan shall cover the area of the whole of Edith Weston Parish, including the land owned by the MoD which is contained behind security fencing and any land or buildings that have been vacated or designated as due to be vacated by the MoD, in line with the Draft Local Plan.</p> <p>The committee will formulate a Project plan, looking at a suitable approach and co-opt in additional support from the community in accordance with skills sets required as and when needed.</p> <p><b>Action points.</b> JG to talk to other parish councils with NP in development regarding time scales.</p>	
NPC 11/20.	To confirm the date of the next NPC Committee.	PB
	<p><b>Dates:</b></p> <p>12 January 2021</p> <p>9 February 2021</p> <p>9 March 2021</p> <p>13 April 2021</p> <p>17 May 2021</p> <p>8 June 2021</p> <p>13 July 2021</p> <p>10 August 2021</p> <p>14 September 2021</p> <p>12 October 2021</p> <p>9 November 2021</p> <p>14 December 2021</p> <p>17 January 2022</p>	

**Appendix C attached separately**