



EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,
Normanton, Rutland, LE15 8RW

3 February 2021

The next meeting of **Edith Weston Parish Council Neighbourhood Plan Committee (NPC)** is to be held on **Tuesday 9 February 2021 at 7pm.**

We would like to offer members of the public the opportunity to submit questions in writing if they are unable to participate online or via phone link. Any questions should be submitted in writing to me at the above address.

To attend the virtual meeting online please follow these instructions:-

Topic: **Edith Weston Neighbourhood Plan Committee**

Time: **Feb 9, 2021 07:00 PM** London

Join Zoom Meeting

<https://us02web.zoom.us/j/86894705267?pwd=RE02cTBWMDdNVGZRUmVJaHEvWmZTZz09>

Meeting ID: 868 9470 5267

Passcode: 541008

Kind regards,

Cathie Gwilliam

Edith Weston Parish Council Clerk

[01780 460128](tel:01780460128)

ewpcclerk@gmail.com

www.edithweston.com



AGENDA

NPC 01/21.	Apologies	PB
NPC 02/21.	Declarations of interest in items on the agenda.	PB
NPC 03/21.	Public Open Forum	PB

NPC 04/21.	Minutes of the last meeting held on 2 December 2020. Please see attached Appendix A	
NPC 05/21.	Matters arising from the minutes not on the agenda	PB
NPC 06/21.	Actions from Parish council meeting 4 January 2021	PB
	Action. EWPC to look into the possibility of gathering data on numbers of people working from home prior to and during the covid pandemic. This should also be added to the NPC agenda.	
NPC 07/21.	Review process <ul style="list-style-type: none"> • Working with North Luffenham • Grant application • Appointing Consultants 	PB
NPC 08/21.	Rutland's Design Guide consultation <ul style="list-style-type: none"> • Rutland's consultation on the Draft Design Guide takes place between Friday 29 January and Friday 12 March 2021. The draft documents are available to view on Rutland County Council's website, where you can also find a link to complete an online consultation survey. https://www.rutland.gov.uk/my-services/planning-and-building-control/planning/planning-policy/consultation-on-the-design-guidelines-for-rutland-and-south-kesteven/	
NPC 08/22.	To confirm the date of the next NPC Committee. Tuesday 9 th March 2021. 7pm via Zoom	PB

Appendix A

EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan Committee NPC) held on Wednesday 2 December 2020

Attendance: Paul Boggust (PB), Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Grey (JG)

Visitors: None

NPC 01/20.	Apologies	CG
	None	

NPC 02/20.	Declarations of interest in items on the agenda.	CG
	None	
NPC 03/20.	Appointment of Chair	CG
	PB was the only candidate. He was proposed by PC and seconded by JG. Resolved. PB to Chair the NPC	
NPC 04/20.	Appointment of committee members	PB
	Committee member to include JS, PC, JG. Action point. JG/PB to ask if parish councillor Neil Farmer would like to join the committee.	
NPC 05/20.	Public Open Forum	PB
	None	
NPC 06/20.	Minutes of the last meeting held on 4 December 2019. Please see attached Appendix A	PB
	Resolved. To accept and sign as a true record.	
NPC 07/20.	Matters arising from the minutes not on the agenda	PB
	None	
NPC 08/20.	Agreement of Terms of Reference. See Appendix B	PB
	Resolved. To adopt terms of references as attached.	
NPC 09/20.	NPC Regulation 19 Representation	PB
	NPC did not submit a representation as NPC reps would not be accepted.	
NPC 10/20.	Review of Edith Weston Parish Council Neighborhood Plan	PB
	The Plan shall cover the area of the whole of Edith Weston Parish, including the land owned by the MoD which is contained behind security fencing and any land or buildings that have been vacated or designated as due to be vacated by the MoD, in line with the Draft Local Plan. The committee will formulate a Project plan, looking at a suitable approach and co-opt in additional support from the community in accordance with skills sets required as and when needed.	

Action points. JG to talk to other parish councils with NP in development regarding time scales.

NPC 11/20.	To confirm the date of the next NPC Committee.	PB
------------	--	----

Dates:

12 January 2021
9 February 2021
9 March 2021
13 April 2021
17 May 2021
8 June 2021
13 July 2021
10 August 2021
14 September 2021
12 October 2021
9 November 2021
14 December 2021
17 January 2022