



EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,

Normanton, Rutland, LE15 8RW

29 April 2021

Dear Residents

The Edith Weston Annual Parish Meeting followed by an Edith Weston Parish Council meeting is to be held on Thursday 6 May at 7.15pm. The meeting has been moved to accommodate the use of the Government emergency legislation to allow public meeting virtual media which expires on 7 May. This will give us the opportunity to make sure as many residents can attend as possible. We hope to resume parish council meetings in the Village Hall at the end of May. The Agenda for the Annual Parish Meeting is set out below.

We would like to offer members of the public the opportunity to submit questions in writing if they are unable to participate online or via phone link. Any questions should be submitted in writing to me at the above address.

Topic: **Edith Weston Annual Parish Meeting followed by a Parish Council meeting**

Time: **May 6, 2021 07:15 PM** London

Join Zoom Meeting

<https://us02web.zoom.us/j/81775464552?pwd=U1Y3cnpKQmFXSDBjSm9DWDhRZWV1dz09>

Meeting ID: 817 7546 4552

Passcode: 133739

One tap mobile

+442034815240,,81775464552#,,,,*133739# United Kingdom

+442039017895,,81775464552#,,,,*133739# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 817 7546 4552

Passcode: 133739

Find your local number: <https://us02web.zoom.us/j/keFI6fmz8l>

Cathie Gwilliam

Cathie Gwilliam

Clerk to the Council



AGENDA

50/21.	Election of Chair	
51/21	Election of Vice - Chair	
52/21.	Apologies:	CG
53/21.	<p>Declarations of interest in items on the agenda.</p> <p>Cathie Gwilliam, Clerk - Item 56/21 review of Clerks Contract of Employment</p> <p>Cathie Gwilliam, Clerk – Item 6921 2020 pay award back pay and new standing order</p>	Chair
54/21.	<p>Matters arising from the last Annual Parish Meeting held on 24 August 2020.</p> <ul style="list-style-type: none"> • Risk Assessment <p>Adoption of this would be postponed until a suitable alternative could be found and included in the assessment, should the Village Hall become unavailable for meetings.</p> <ul style="list-style-type: none"> • GDPR Data Policy <p>It was noted a minor amendment needed to cover councillor's personal information</p>	CG
55/21.	<p>To review and confirm Committees</p> <ul style="list-style-type: none"> • Neighbourhood Planning Committee • SGB Committee 	Chair
56/21.	<p>To review and adopt Governance Documents for 2021/22.</p> <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Grants and Donations Policy • Risk Assessment – Approved March 2021 • Asset List – Approved March 2021 • Insurance Policy – Defer until renewal quote received and reviewed at that point. • GDPR Data Policy • Media Policy • Clerks Contract of Employment and Job description 	Chair
57/21.	Chairman's report	Chair
58/21.	<p>Annual Governance and Accountability Sections 1 and 2. Please See Appendix A PDF attached separately</p> <ul style="list-style-type: none"> • Section 1 – Annual Governance Statement 2020/21 	

	<p>Review and Approval</p> <ul style="list-style-type: none"> Section 2 – Accounting Statements 2020/21 <p>Review and Approval</p> <ul style="list-style-type: none"> Annual Financial Report. Please see Appendix B attached separately <p>Review and Approval</p> <ul style="list-style-type: none"> Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return. Please see Appendix C <p>Review and Approval</p>	
59/21.	Public Open Forum	Chair
60/21.	Edith Weston Parish Council meeting	
61/21.	Minutes of the last meeting 26 April 2021. Please see Appendix D attached.	Chair
62/21.	Matters arising from the minutes not on the agenda	Chair
63/21.	Update from the Army	GR
64/21.	<p>Neighbourhood Planning Committee (NPC) update.</p> <p>Working party meetings held 27 April and 4 May will be reporting to the committee at the next NPC meeting on 7 May 2021. 2.00pm.</p>	PB
65/21.	St George's Barracks Committee update.	JG/JS
	To discuss planning applications received:	PC
66/21.	<p>2021/0109/FUL PROPOSAL: Single storey extension to side of property and part single and part two storey extension at rear 9 Crummock Avenue Edith Weston Rutland LE15 8HR</p> <p>Comments by 19 May 2021</p>	
67/21.	Update on environmental issues in the Parish:	NF
68/21.	<p>Finance:</p> <p>To note the current bank balance on the Parish Council's Accounts. Appendix E in draft attached separately with the final to be updated and presented at the meeting.</p>	CG
69/21.	<p>To agree payment of invoices: Copies attached to Appendix E</p> <ul style="list-style-type: none"> Clerks Salary in accordance with national pay award agreed 2020 from May onwards - £200.88 Clerks Back Pay April 2020 to April 2021 = £70.72 	CG
70/21.	To discuss correspondence received by the Clerk.	CG
71/21.	<p>To confirm the date of the next Parish Council meeting.</p> <p>Monday 24 May 2021, 7.15pm via virtual conference if restrictions are</p>	

	still in place.	
	Please note that all parish council meetings are recorded for minuting preposes.	

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

**For Appendixes please see the
parish council website:**

<https://www.edithweston.com/council-meetings.html#item-1228956>