



# **EDITH WESTON PARISH COUNCIL**

**4 Normanton Cottages, Empingham Road,  
Normanton, Rutland, LE15 8RW**

18 August 2020

Dear Councillor

The next meeting of Edith Weston Parish Council is to be held on Monday 27<sup>th</sup> July 2020 at 7.15pm. The Draft Agenda is set out below.

We would like to offer members of the public the opportunity to submit questions in writing if they are unable to participate online or via phone link. Any questions should be submitted in writing to me at the above address.

To attend the virtual meeting online or via phone link, please follow these instructions:-

**Topic: Edith Weston Annual Parish Meeting**

**Time: Aug 24, 2020 07:15 PM London**

## **Join Zoom Meeting**

<https://us02web.zoom.us/j/86745798422?pwd=QUk2M1BKbFdxWXZZQnJETTJDK1VmQT09>

**Meeting ID: 867 4579 8422**

**Passcode: 521269**

One tap mobile

+442034815240,,86745798422#,,,,,0#,,521269# United Kingdom

+442039017895,,86745798422#,,,,,0#,,521269# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 867 4579 8422

Passcode: 521269

Find your local number: <https://us02web.zoom.us/j/86745798422?pwd=QUk2M1BKbFdxWXZZQnJETTJDK1VmQT09>

**Cathie Gwilliam**

Cathie Gwilliam

Clerk to the Council



## **DRAFT AGENDA**

- 90/20. Election of Chair
- 91/20. Election of Vice-Chair
- 92/20. Apologies CG
- 93/20. Declarations of interest in items on the agenda. PB
- 94/20. To review and confirm Committees
- Neighbourhood Planning Committee
  - SGB Committee
- 95/20. To review and adopt Governance Documents for 2020/21
- Standing Orders
  - Financial Regulations
  - Grants and Donations Policy
  - Risk Assessment
  - Asset List
  - Insurance Policy
  - GDPR Data Policy
  - Freedom of Information Policy
  - Media Policy
- 96/20. Public Open Forum PB
- 97/20. Minutes of the last meeting held on 27 July 2020. Please see **Appendix A attached.** PB
- 98/20. Chairman's report PB
- 99/20. Matters arising from the minutes not on the agenda PB
- Ongoing Car Parking Issues. CG
- 100/20. Update from the Army KM/CW
- 101/20. Neighbourhood Planning Committee update. PB
- 102/20 St George's Barracks Committee. See Minutes and Report **Appendix B** CG
- Consider and approve the report seeking resolution.
- 103/20. To discuss planning applications received PC
- 2020/0793/CAT  
PROPOSAL: G1, G2 & G3 Self set Ash and Sycamore -  
Reduce to 3.0m to leave a boundary divide. Flat At

Wheatsheaf Inn 5 King Edward's Way Edith Weston  
Rutland LE15 8EZ

- 2020/0830/FUL
- PROPOSAL: Two storey front extension with porch. Single storey and first floor extensions to rear. 2 Weston Road Edith Weston Rutland LE15 8HQ

Update on environmental issues in the Parish: NF

Finance: CG

To note the current bank balance on the Parish Council's Accounts. **Appendix C** in draft attached separately with the final to be updated and presented at the meeting.

To agree payment of invoices: Copies attached to **Appendix C** CG

- Norman Milne, printing - £7.65
- BIFFA Grass cutting 14/4/2020 to 22/7/2020 - £825.60 (inc VAT £137.60 to be claimed back)
- Matthew Pope, Notice Board - £420
- Matthew Pope, Cleaning benches - £160

To discuss correspondence received by the Clerk CG

- Complaints regarding lorry movements on Pennine Drive and Welland Road have been passed to the SGB Committee and are being dealt with there.

To confirm the date of the next Parish Council meeting, Monday 28 September 2020, 7.15pm via virtual conference if restrictions are still in place.

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

Appendix A

### **EDITH WESTON PARISH COUNCIL**

#### **Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 27 July 2020**

Attendance: Paul Boggust (PB) – Chair, Julie Gray (JG), Juliette Studdard (JS), and the Clerk, C. Gwilliam (CG)

Visitors: 6 members of the public including County Councillors Bool and Waller

76/20. Apologies

H. Wood (HW), N. Farmer (NF), Peter Coe (PC)

77/20. Declarations of interest in items on the agenda.

None

78/20. Public Open Forum

Ken Otter, Parish Councillor from Tallington offered support to all Parish Councils, District Councils and MP's in getting funding for better access to the A1. All information on the Tallington Bypass campaign is on there website <http://www.tallingtonbypass.info/> One question was asked. What was South Kesteven view of their proposal? Ken Otter replied that they are able and willing to promote this proposal.

79/20. Minutes of the last meeting held on 29 June 2020.

**Resolved.** To accept and sign as a true record.

80/20. Matters arising from the minutes not on the agenda

- Police and DIO feedback regarding security concerns at Ullswater, Windermere and Derwent

CG detailed conversation she has had with MPGS on base and the DIO housing estate manager about security concerns around the development work being carried out. Also feedback from the local Police. They are all aware of residence concerns.

- Car Parking complaints

Any further problems should be documented by photos and forward them to the clerk, and she will pass them on. Rutland Sailing club and the cemetery layby are still packed. We will be presenting these issues to Rutland Water Partnership via Chairman of the Council Edward Baines and the park manager involved.

- Armed Forces Covenant

Application has been excepted.

81/20. Update from the Army

None

82/20. Neighbourhood Planning Committee update.

Nothing to report.

83/20. St George's Barracks Committee update.

Complaint letter about EIA not including an SCI. It was disappointing to note that RCC did not reply until after the SCI consultation had ended. Their answer is not conclusive. We will be drafting a reply asking why they felt an EIA was not a reasonable thing to do.

Regarding the SIC they have confirmed they would take into account our complaints as part of the consultation. We will be responding, requesting our formal complaints be dealt with in line with RCC complaints procedure.

**Action.** JG will draft two responses.

84/20. To discuss planning applications received

- 2020/0691/CAT. PROPOSAL: 1 no. Turkey Oak (T526) - fell as unstable. 15 Rectory Lane Edith Weston Rutland

**Resolved.** To comment as follows "The Parish Council, having looked at the tree are not

confident that it is unstable and feel that the removal of the tree will be detrimental to the streets view as it will leave a very large gap. We would request that the Tree Officer do a inspection before any decision is made.” **CG to Action**

The Clerk would also like ever one to note that she has resurrected the EWPC Website Planning page and will keep it up to date.

NF is also working on a draft tree policy for the Parish Council and is waiting for comments from the RCC Tree Officer.

85/20. Update on environmental issues in the Parish:

Streetlamps Update.

RCC are happy to start the process if the Householder or EWPC are prepared to cover the cost.

**Resolved.** To call a meeting with the property owners to discuss RCC response.

86/20. Finance:

- To note the current bank balance on the Parish Council’s Accounts. Appendix C to be presented at the meeting.

**Resolved.** Approval of report.

- VAT Claim Quarter 1 2020/21 - £123.86

**Resolved.** Approval of Quarter 1 2020/21 VAT claim. **CG to Action.**

87/20. To agree payment of invoices:

- Marrons Consultants, Planning advice - £4,380  
(inc VAT £730 to be claimed back)

**Resolved.** CG to check with PC to make sure he is satisfied all elements of the agreement have been met before final payment is made. **CG to Action.**

- Greenbarnes Ltd, the new notice board - £2,352.76  
(inc VAT £470.56 to be claimed back)

**Resolved.** To be paid. **CG to Action.**

- Community Heartbeat, replacement defib pads - £51.60  
(inc VAT £8.60 to be claimed back)

**Resolved.** To be paid. **CG to Action.**

- Norman Milne, printing - £18

**Resolved.** To be paid. **CG to Action.**

- NOTE:- Scribe Accounting annual subscription has been paid - £343.20  
(inc VAT £57.20 to be claimed back)

**Resolved.** It has been noted this has been paid.

88/20 To discuss correspondence received by the Clerk

- Covid – 19. EWPC response.

- Tommys Close trustees have decided that, due to financial implications of the covid compliance measure and producers, the decision has been to leave it closed. There is only 7 months life left on the play equipment and the trustee's will now be focusing on fund raising for replacement.

89/20. To confirm the date of the next Parish Council meeting, Monday 24 August 2020, 7.15pm via virtual conference if restrictions are still in place. This will follow on from the **Parish Council AGM**.

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

Appendix B

## Edith Weston Parish Council, SGB Committee Report, 10 August 2020.

### Appointment of legal representation for Edith Weston Parish Council in respect to the Reg 19 response and subsequent hearings.

#### **Introduction:**

The SGB Committee would like to recommend to the Parish Council that in order to produce an effective argument in favor of a more suitable and sustainable development on the St Georges Barracks site, the Parish Council will require, professional, legal representation.

#### **Quotations:**

The committee have shown due diligence in obtaining quotations from three separate companies, however due to the commercially sensitive nature of the information held within those quotes, a summary is provided as follows:

#### **Quote A.**

( ) £25,000 to a ceiling of £30,000+ VAT. Ghost writing Reg 19 representation for Edith Weston Parish Council. Preparing the statements for the inspector. Prepare for and attend an estimated 3-day hearing.

Staged payments can be agreed and with break clauses, should funding not be available.

#### **Quote B.**

( ) approx. £20,000. Drafting representations in objection to the Local Plan and SA in relation to a high level planning review and submission of representations.

#### **Quote C.**

( ) have quoted £15,000 to £20,000+ VAT. Preparation of response only. Attendance at examination would be in addition and payable up front.

#### **Other deciding factors:**

Having completed great deal of research into legal representatives, the committee and has talked at length with several external sources seeking recommendations, watched briefings and conducted informal interviews with possible candidates. All committee members have been very impressed with Quote A and are happy to recommend Quote a too be the best value for money,

when considering experience in the field, success rate and the flexibility in terms and conditions of their possible appointment.

**Recommendation:**

To appoint Quote A in line with itemised quotes, subject to funding being available.

(Information redacted due to commercially sensitive nature)

Appendix C, Draft report is separate, Full report to follow.