

EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,

Normanton, Rutland, LE15 8RW

23 March 2021

Dear Council Member

The next meeting of Edith Weston Parish Council is to be held on Tuesday 30 March 2021 at 7.15pm. The Agenda is set out below.

Cathie Gwilliam, Clerk, Edith Weston Parish Council is inviting you to a scheduled Zoom meeting.

Topic: Edith Weston Parish Council Meeting Time: Mar 30, 2021 07:15 PM London

Join Zoom Meeting https://us02web.zoom.us/j/86499084310?pwd=L0NGdHBETEc2RDljVHZxaEtvcWwxUT09

Meeting ID: 864 9908 4310 Passcode: 283876

Cathie Gwilliam

Cathie Gwilliam Clerk to the Council



<u>AGENDA</u>

016/21	Apologies:	CG
017/21	Declarations of interest in items on the agenda.	РВ
018/21	Public Open Forum:	РВ
019/21	Minutes of the last meeting 22 February 2021. Please see Appendix A attached.	РВ
020/21	Matters arising from the minutes not on the agenda	РВ
021/21	Health Care Provision in Rutland See Appendix B (9 page PDF attached separately)	JG

022/21	Update from the Army	GR
023/21	Neighbourhood Planning Committee update.	РВ
	DRAFT minutes of last meeting 9 March 2021. Please see Appendix C attached.	
	Next meeting will be 13 April 2021. 7.00pm via Zoom.	
024/21	St George's Barracks Committee.	JG
	Approval sought to Co funding SGB Reptile Survey with NLPC. See Appendix D attached separately.	
025/21	Fibre (FTTP) Package approval.	CG
	Ultrafast Broadband	
	 Business Full Fibre 900 (1000 Mbps/115 Mbps) 12 month contract 12 or 24 month contract £90.00 (12 month contract with £45 Activation Fee) £85.00 a month (24 month contract with £40 Activation Fee) 	
	 Business Full Fibre 500 (550 Mbps/75 Mbps) 12 or 24 month contract £75.00 a month (12 month contract with £45 Activation Fee) 	
	• £70.00 a month (24 month contract with £40 Activation Fee)	
	 Business Full Fibre 300 (330 Mbps/50 Mbps) 12 or 24 month contract 	
	 £70.00 a month (12 month contract with £45 Activation Fee) £65.00 a month (24 month contract with £40 Activation Fee) 	
	 Business Full Fibre 100 (115 Mbps/20 Mbps) 12 or 24 month contract 	
	 £42.50 a month (12 month contract with £45 Activation Fee) £38.50 a month (24 month contract with £40 Activation Fee) 	
	Wi-Fi Extender's	
	 Zen Every room (Mesh Technology) to extend the WIFI signal without any drops in speeds £109.00 one off 	
	 £70.00 a month (12 month contract with £45 Activation Fee) £65.00 a month (24 month contract with £40 Activation Fee) Business Full Fibre 100 (115 Mbps/20 Mbps) 12 or 24 month contract £42.50 a month (12 month contract with £45 Activation Fee) £38.50 a month (24 month contract with £40 Activation Fee) Wi-Fi Extender's Zen Every room (Mesh Technology) to extend the WIFI signal without any drops in speeds 	
	 Critical Care – 24/7 support, throughput guarantee, uncontended service in the exchange, 12 hour fault fix time, service credits and an engineer on site for £20.00 a month. 	
	 Business Full Fibre 900 (1000 Mbps/115 Mbps) 12 month contract 12 or 24 month contract with £45 Activation Fee) £85.00 a month (24 month contract with £40 Activation Fee) £85.00 a month (24 month contract with £40 Activation Fee) £85.00 a month (12 month contract with £45 Activation Fee) £75.00 a month (12 month contract with £45 Activation Fee) £75.00 a month (12 month contract with £45 Activation Fee) £77.00 a month (24 month contract with £45 Activation Fee) £70.00 a month (12 month contract with £45 Activation Fee) Business Full Fibre 300 (330 Mbps/50 Mbps) 12 or 24 month contract £70.00 a month (12 month contract with £45 Activation Fee) £65.00 a month (24 month contract with £45 Activation Fee) Business Full Fibre 100 (115 Mbps/20 Mbps) 12 or 24 month contract £42.50 a month (24 month contract with £45 Activation Fee) £38.50 a month (24 month contract with £45 Activation Fee) £38.50 a month (24 month contract with £40 Activation Fee) £109.00 one off Option Extra (SLA) Critical Care – 24/7 support, throughput guarantee, uncontended service in the exchange, 12 hour fault fix time, service credits and an engineer on site for £20.00 a month. Optional Extras (Telephone line) £6.51 for 5000 anytime minutes or Calls to 01, 02 and 03 numbers currently cost 6.0ppm (per second billing) £5.00 for 250, £9.00 for 500 or £15 for 2000 or Call to 07 	
	numbers currently cost 6.0ppm (per second billing)	
	All prices are excluding VAT**	

026/21	To discuss planning applications received:	РС
	2021/0318/FUL PROPOSAL: Removal of Condition 8 of planning permission FUL/2002/1043, to facilitate conversion back to a single dwelling house for homeowner family occupancy The Old School House 2 Manton Road Edith Weston Rutland LE15 8HB. <i>see Separate RCC planning letter</i> .	
	Comments by 8 th April	
	2021/0288/CST PROPOSAL: 2 no. Weeping Birch - Fell. Plumtree Cottage 26 Church Lane Edith Weston Rutland LE15 8EY	
	Comments by 14th April	
	2021/0295/PTA PROPOSAL: Fell 1 No. (T1) Horse Chestnut. (T2) Horse Chestnut to be fully crown reduced by 2-3 meters. Large overextended north facing limb to be reduced by 4-5 meters over the Bt lines, also a large south facing limb to be reduced by 4-5 meters to take the tip weight out and pull the branch in from the neighbouring oak tree. Wyndham House 59 Weston Road Edith Weston Rutland LE15 8HQ	
	Comments by 19 th April	
027/21	Risk Assessment approval. See Appendix E	CG
028/21	 Update on environmental issues in the Parish: Gravel placement to the 3No kissing gates in the field Litter Bins A post mounted bin(s), this costs in the region of £100 per bin to purchase and install and could be installed on existing signage posts or lampposts. The polythene unit, this costs in the region of £300 per bin to purchase and install. The Glass Fibre Composite Unit, This bin costs in the region of £500 to purchase and install. 	NF
029/21	Finance:	CG
	• To note the current bank balance on the Parish Council's Accounts. Appendix F in draft attached separately with the final to be updated and presented at the meeting.	
	Revised CIL Report Approval. See Appendix F	

031/21	To discuss corresp	oondence received by the	Clerk.	CG
	See Appendix G			
	New drive	way installation (phone co	onversation)	
	CAB donat	ion. See letter below		
	AGM date	change? (Phone conversa	ation)	
	Geocache	placement request. See e	mail below	
	PCC Donat	ion request. See email be	low	
	 Tommy Close Grant application. See email below and separate attachments. 			
	 Manton Bi separately 	idge Road Closure. See T	RO-20-188 attached	
	The Future attached s	e Rutland Conversation. Se eparately.	ee RCC slide show	
	-	n Weston Road, RCC Upd	ate.	
	Date	ng highway issues	Action so far from	
			RCC	
	18 Jan 2021 Fix my street	Verges in Gibbet Lane,	Auto Ack only	
	22 Dec 2020 and 18 Jan 2021 Fix my street	Blocked drains causing flooding in Weston Road	Confirmed on 11 March that now added to programmed works Further update above dated 26 March	
	17 Dec 2020 by email and 20 Jan 2021 by fix my street	Street Cleaning/dangerous leaf build up.	Auto ack from fix my street and email ack from RCC	
	To confirm the da	te of the next Parish Cour	ncil meeting.	
	Monday 26 April a restrictions are st	2021 , 7.15pm via virtual c ill in place.	onference if	
	Please no	te that all parish council n for minuting prepe	-	

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

Appendix A

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 2 February 2021

Attendance: Paul Boggust (PB) – Chair, Julie Gray (JG) Vice Chair, Juliette Stuttard (JS), Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Craig Woodhall (CW) - Military Liaison, Peter Coe (PC), Neil Farmer (NF), Andrew Lunn (AL)

Visitors: 6 members of the public.

001/21 Apologies

County Councillor Ken Bool (KB), Gale Waller (GW)

002/21 Declarations of interest in items on the agenda.

Charlotte and Richard Cave in attendance to answer any questions regarding their planning applications 0045 and 0046.

003/21 Public Open Forum

Peter Vickers introduced himself as a new resident to the village who is interested in in the work of the Parish Council.

004/21 Minutes of the last meeting 4 January 2021.

Resolved. To accept and sign as a true record.

005/21 Matters arising from the minutes not on the agenda

163/20

Meeting held with EWPC, Army and CSEllis. Resulting highway improvement request has been submitted to RCC via letter and online report process. These have been acknowledged. And we wait for a response.

006/21 Update from the Army

No update other than the fact that CW will be reassigned to the RSM post on the barracks as of 1st April. He will continue to work with the parish council on ceremonial issues, Remembrance Day etc. The replacement welfare liaison officer Gary Rutherford will be joining us at the next parish meeting alongside CW and will take over on the 1st April.

007/21 Neighbourhood Planning Committee (NPC) update.

DRAFT minutes of last meeting 9 February.

Next meeting will be 9 March 2021. 7.00pm via Zoom.

Minutes noted.

Action. There are two amendments that have been brought to CG attention. And will be approved on 9th March

008/21 St George's Barracks Committee.

An inspector has been appointed but we have not yet been given the details. We await the date for the hearing but understand there may be up to a 6 month delay. A committee meeting will be called when we have a hearing date.

009/21 To discuss planning applications received

2021/0011/CAT PROPOSAL: Re-pollarding of eight (8) lime trees overhanging the public footway on Rectory Lane to previous pollard point. Removal of large bush within garden to clear overgrown area. Trimming of dead Jericho (Sycamore) Tree in garden - dead branches are liable to drop and pose a hazard.

Orchard Close 8 Weston Road Edith Weston Rutland LE15 8HQ

Comments by 4 February

Resolved. No objection. **CG** to action with the following comments: Edith Weston Parish Council have no objection to the application. **NOTE: Due to the deadline on comments this application was discussed and decided outside the meeting.**

2021/0029/CAT PROPOSAL: Tree 1 - Silver Birch - Fell - is very close to our driveway and neighbours garage and this has previously caused concern to them.

Trees 2 and 3 - Leylandii - Fell - Both are very close to border fence and outbuilding. Tree 4 - Plumtree - Fell - The tree trunk is damaged and needs to be replaced with another Plumtree.

Tree 5 - Unknown species of evergreen which produces red berries - Fell - This has been planted too close to an original feature wall and the house and blocks out considerable light.

Tree 6 - Silver Birch - Fell - This has been planted too close to two original feature walls. We intend to relay and replant smaller, manageable trees and shrubs to replace those taken out.

Plumtree Cottage 26 Church Lane Edith Weston Rutland LE15 8EY

Comments by 11 February 2021.

Resolved. No objection. **CG** to action with the following comments: Edith Weston Parish Council have no objection to the application. **NOTE: Due to the deadline on comments this application was discussed and decided outside the meeting.**

2021/0045/FUL PROPOSAL: Conversion of two holiday lets (Use Class: C3) into one dwelling (Use Class: C3), remodelling of internal accommodation to include insertion of single central staircase, upgrades to insulation to comply with current building regulations, various external alterations to doors, windows and roof lights and repointing all elevations with lime mortar.

The Old School House 2 Manton Road Edith Weston Rutland LE15 8HB

Comments by 25 February 2021

Resolved. Parish Councill in support. **CG** to action with the following comments: *Edith Weston Parish Council are in full support of the application and consider it to be a very welcomed improvement to a historic building at the heart of the village.*

2021/0046/LBA PROPOSAL: Conversion of two holiday lets (Use Class: C3) into one dwelling (Use Class: C3), remodelling of internal accommodation to include insertion of single central staircase, upgrades to insulation to comply with current building regulations, various external alterations to doors, windows and roof lights and repointing all elevations with lime mortar.

The Old School House 2 Manton Road Edith Weston Rutland LE15 8HB

Comments by 25 February 2021

Resolved. Parish Councill in support. CG to action with the following comments: Edith

Weston Parish Council are in full support of the application and consider it to be a very welcomed improvement to a historic building at the heart of the village.

010/21 Update on environmental issues in the Parish:

Unfortunately, nothing positive to report. All outstanding issues regarding leaf and debris clearance, Drainage issues and litter bins have all been chases more than once but there is no feedback at all from RCC.

Actions. NF to send an email to Ward members detailing all outstanding issues to see if they can chase these issues for us.

Anglian Water alterations to gate near sailing club where they have removed a cattle grid. The new pedestrian gate no longer closes properly, and the sheep have escaped twice already. Two cyclists have also fallen from their bikes in the dip where the grid was removed.

CG to gather items from NF and JS and put together case to take before the Rutland Water Partnership meeting.

011/21 RCC report 134/2020 Highway and Transport Concern Process pack

https://rutlandcounty.moderngov.co.uk/documents/g2267/Public%20reports%20pack%2012th-Jan-2021%2010.00%20Cabinet.pdf?T=10

- 3.25 parishes funding improvements through their own budgets
- 3.58 3.60 parish council accident recording –

The parish council is concerned that we do not have the recourses and personnel to carry out gathering this information.

Action. CG to seek advice from Ward members on how to take our concerns forward.

012/21 Finance:

• To note the current bank balance on the Parish Council's Accounts.

Resolved. Approval of report.

• Agree 3rd Quarter VAT claim.

Resolved. Submission approved. CG to submit to HMRC.

• Draft Annual CIL Report

Resolved. Approval of Report.

013/21 To agree payment of invoices:

• Reimburse Clerk Stationery - £12.56

(Includes £2.10 VAT)

- CPRE Membership £36
- LRALC Internal Audit 2020/21 Fee £210
- LRALC 4 x training sessions (See invoice) £130
- LRALC Planning Nuts and Balts £40
- LRALC 2 x training sessions (See invoice) £80.00

Resolved. To be paid. CG to Action.

014/21 To discuss correspondence received by the Clerk

• Letter from St Mary's Edith Weston Parochial Church Council

Correspondence noted.

• King Edwards Way defib update.

Stephanie found a problem with the defib battery while doing the monthly maintenance check and arranged for a replacement. The manufacture is looking into why the battery failed only 2 years into a 5-year life span. The free replacement battery is now in place and the defib is back operational again.

• Derwent Ave defib update.

The renovation of the phone box is now complete and Community heartbeat have confirmed the new defib is due to be fitted on 17th February. There was a socially distanced hand over on 22nd February. The defib is now live and registered with the ambulance service.

Updates noted.

• Dog Fouling.

Campaign to reduce dog fouling around the village.

Resolved. Use of dog fouling notices approved.

Action. HW to put up on the gates between the fields and near the cemetery use her discretion on where else to place them. Continue putting on newsletter and **CG** to put on the notice boards.

015/21 To confirm the date of the next Parish Council meeting

Monday 29 March 2021, 7.15pm via virtual conference if restrictions are still in place

Appendix B Health Care Provision (9 page PDF

attached separately)

Appendix C Neighborhood Plan minutes

EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan (NP) Committee (NPC) held on Tuesday 9 March 2021

Attendance: Paul Boggust (PB) - Chair, Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Gray (JG), Andrew Lunn (AL), Les Allen (LA)

Visitors: None

NPC 10/21. Apologies

	None	
NPC 1/21.	Declarations of interest in items on the agenda.	РВ
	None	
NPC 12/21.	Public Open Forum	РВ
	None	
NPC 13/21.	Minutes of the last meeting held on 9 February2021.	РВ
	Resolved. To accept and sign as a true record.	
NPC 14/21.	Matters arising from the minutes not on the agenda	РВ
	None	
NPC 15/21.	Actions from Parish council meeting 22 February 2021	РВ
	Action. Suggested amendments to the minutes of NPC 9 February have been made.	
	Resolved . Amended minutes agreed as above item 13/21	
NPC 16/21.	Review process Update	РВ
	 Inclusion of Normanton Parish Meeting into the designated area 	
	The proposal to include Normanton Parish Meeting in a combined neighbourhood plan area was extensively debated. It was agreed that there may be conflicting interest and Edith Weston would not include Normanton. Parish.	
	Proposed: JG	
	Seconded: LA	
	Vote was unanimous	
	Resolution . To submit paperwork listing Edith Weston Parish only as our Neighbourhood Plan with the cavate that we continue to offer sincere and active support to Normanton Parish Meeting and continue working closely with them on an informal basis.	
	<u>Review of policies</u>	
	Action points. Look at NL policies and how they can be used to formulate our own.	

• <u>Consultant input</u>

Consultant has suggested two approaches.

• Competition

Children design a postcard competition. 3 ages groups all with 3 prizes, $1^{st} = \pm 15$, $2^{nd} = \pm 10$, $3^{rd} \pm 5$. Book tokens or art supplies were among the suggested prizes.

• Place Checking survey

Basic 3 question survey to all residents asking what is about our parish, what is bad our parish and what would you like to change? This will set the basis for a more detailed public survey and consultation.

Action points.

- Questions for village survey to be formulated
- Competition brief drafted
- Newsletter communicating this to the community to be produced.
- Grant process update

Action points.

 Grant to be applied for (formal expression of interest has been submitted and a meeting with consultant is set for 16th March to complete application process)

Other action points.

- Area to be defined
- Letter to RCC as drafted
- JG to send locality documentation to everyone.

NPC 17/21.	Rutland's Design Guide consultation	РВ
	Approval of the responses written by PC Proposed: PC Seconded: JG Vote was unanimous	
NPC 18 /21.	To confirm the date of the next NPC Committee.	РВ
	Monday 12th April 2021. 7pm via Zoom	

Appendix D Reptile Survey (attached separately)

Appendix E Risk Assessment (attached Separately)

Appendix F Finance Report (spreadsheet attached separately)

Appendix G below

Appendix G

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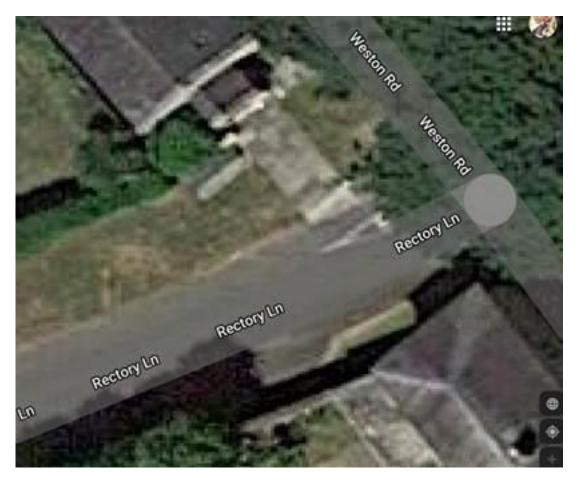
From: Darren Wilson-Kean <<u>darren.wilson-kean@outlook.com</u>> Subject: Geocache enquiry Date: 8 March 2021 at 20:55:38 GMT To: "<u>djwwtnpw@btinternet.com</u>" <<u>djwwtnpw@btinternet.com</u>>

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Good Evening,

I am writing to you to seek permission to place a geocache on the bench in front of the town hall in Edith Weston. I have attached a picture showing the exact location (Circled in yellow).



The cache I intend to place is a 5mm tube wrapped in black tape with a magnate attached.

Geocaching is the world's largest treasure hunt, it came to the United Kingdom from the United States over 10 years ago. People hide small waterproof containers with a log book inside for people to find, sign and replace. Geocache listing websites have their own guidelines for acceptable geocache publications. Government agencies and others responsible for public use of land often publish guidelines for geocaching, and a "Geocacher's Creed" posted on the Internet asks participants to "avoid causing disruptions or public alarm".[70][71] Generally accepted rules are to not endanger others, to minimize the impact on nature, to respect private property, and to avoid public alarm.

I permission is granted I will ensure the cache does not cause a nuisance, harm or in any way inconvenience the running of the Town Hall. As I live local in Edith Weston I will ensure that the cache is in good order.

I look forward to hearing from you soon.

Kind Regards

Darren Wilson-Kean | Tel: 07903494698 | Email: darren.wilson-kean@outlook.com



Edith Weston Parish Council Grant to Edith Weston PCC

David Forbes <djforbes35@gmail.com> To: ewpcclerk@gmail.com 16 March 2021 at 15:11

Dear Cathie

Sorry to bother you but I am currently working on the PCC Accounts for last year and wonder whether any progress has been made yet regarding our request for the Parish Council to consider payment of its usual grant towards maintenance of the Village Cemetery. Please refer to our email of 23 November, copied below.

Best wishes, stay safe, David

Dear Cathie

In recent years Edith Weston Parish Council has kindly made a grant towards the cost of maintaining the Village Cemetery.

This grant has been a very welcome contribution to our funds and, on behalf of the PCC, I wish to request that the Parish Council give consideration to the award of a grant for this purpose from its current budget.

The cost of Cemetery grass cutting in 2020 has been £562.44 as shown on the two accompanying invoices.

Yours sincerely David Forbes PCC Treasurer

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2 attachments	;		
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Regards

Peter Shepherd

Product Manager Dew Point Sensors and Portable Hygrometers Please



Tommy's Close Grant Application Request

Peter Shepherd <Peter.Shepherd@michell.com> 16 March 2021 at 10:30 To: Edith Weston Parish Council <ewpcclerk@gmail.com>, Paul Boggust <paul.boggustew@gmail.com> Cc: Anne Donalson <anneedonaldson@yahoo.co.uk>

Dear Paul and Cathie

Firstly, I have emailed to yourselves as Chairman and Parish Clerk and not full PC council to limit unnecessary email traffic

Attached is the application for funds to assist in rebuilding Tommy's Close Playground – the original can be dropped into any house in the village as needed – just advise who it should go to?

Again to keep things simple, as you are very busy I have summarised the situation and rational for the request

1. Since we last spoke following good feedback from villagers, we have changed the approach to create separated areas for the older and younger children, which is wholly rational. Attached is a sketch of the design and you will see and understand the reasoning behind this. The remit of the Trust is **"to create recreational areas for all ages"**

In summary you take the older rough and tumble football/basketball area away from the younger children/toddler area

2. As Trustees, we fully appreciate the challenges you have on now both workload and financially, but on the basis that this is **a request for a grant**, it very important that we do not self-censor the request, as you might have alternative sources of funding that we are not privy to and you need to understand how much is needed for the rebuild.

3. Also attached is the requested confidential bank statement and you can see that down to some very generous donations from the villagers, including ± 1500 from the Ellis family, funds are building and also attached is a new poster, which will be delivered next week in the village

We are hoping that a good proportion of villagers will donate through the use of Amazon Smile

If there are any questions about this grant request, then please feel free to contact me on below

4. On a separate yet important subject within 2 week 15 new fence posts will be installed to improve security around the perimeter of the field for sheep coralling

https://mail.google.com/mail/u/2?ik=0c0e579f9a&view=pt&search=all&permmsgid=msg-f%3A1694384119435098464&simpl=msg-f%3A1694384119435098464 1/5

Please see also email from Tommy's close trustees sent separately. This email has not been made public due to confidential nature of some of the information.



Edith Weston Parish Council <ewpcclerk@gmail.com>

Update: Road drainage - near Cemetery Weston Road, Edith Weston. Eng.: 11005082

Donna Ullah <DUllah@rutland.gov.uk> To: "ewpcclerk@gmail.com" <ewpcclerk@gmail.com> 26 March 2021 at 11:02

Dear EWPC,

We would like to provide you with an update in respect to the above mentioned subject.

Highways and their drainage contractor recently visited site in order to investigate the flooding in this area. It was found that the kerb side drains are operational, and that they outfall into a drainage ditch. The ditch requires digging out in order for the drains to have a clear outlet in which to drain the excess surface water into. We have already raised an instruction with our main contractor to undertake the necessary works. Please note the instruction has been raised on a three month works order.

Kind regards

Donna Ullah | Highways Technician

Rutland County Council

Catmose, Oakham, Rutland LE15 6HP

email: dullah@rutland.gov.uk

web: www.rutland.gov.uk

If you wish to report a problem in your area then please click the link here: https://www.rutland.gov.uk/mycommunity/fixmystreet/ which will allow you to report a range of issues in the Rutland area. There is also a mobile app that can be downloaded for IOS users and Android users.

Details regarding your data protection rights and how the Council processes your data can be found at: www.rutland.gov.uk/my-council/data-protection

Rutland County Council Customer Service Centre: 01572 722 577

Visitor Parking Information & Map: http://www.rutland.gov.uk/customer_services/visitor_parking.aspx Email Enquiries: enquiries@rutland.gov.uk Council Website: http://www.rutland.gov.uk Visiting Rutland? http://www.discover-rutland.co.uk

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