



## EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,  
Normanton, Rutland, LE15 8RW

21 March 2022

Dear Residents

The next meeting of Edith Weston Parish Council is to be held on **Monday 28 March 2022** at 7.15pm, in the Village Hall. The Agenda is set out below.

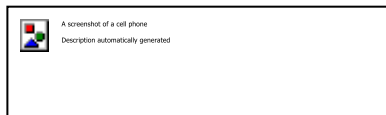
**We will be holding this meeting in the Village Hall and the following guidelines must be adhered to:**

- **Please use the hand sanitiser provided on entry and exit from the building.**
- **Face coverings are provided.**
- **Social distancing should be adhered to at all times.**

It would be advisable to take a Lateral Flow Test before attending the meeting.


***Cathie Gwilliam***

Cathie Gwilliam  
Clerk to the Council



### **AGENDA**

|         |   |    |
|---------|---|----|
| 045/22. | Apologies:  | CG |
| 046/22. | Declarations of interest in items on the agenda.  | JG |
| 047/22. | Public Open Forum:  | JG |
|         | RCC Report  |    |
| 048/22. | Minutes of the last meeting Monday 28 February 2022. Please see <b>Appendix A</b> attached. | JG |
| 049/22. | Matters arising from the minutes not on the agenda  | JG |
| 050/22. | Update from the Army  | GR |

|         |   |    |
|---------|---|----|
| 051/22. | Neighbourhood Planning Committee update.  | PC |
| 052/22. | <p>To discuss planning applications received:</p> <p><b>20220223/LBA - PROPOSAL: Replacement of outbuilding roof and repointing of rear elevation of building.</b> Footpath Cottage 22 King Edward's Way Edith Weston Rutland LE15 8EZ</p> <p>Comments by 5 April 2022</p> <p><b>2022/0117/LBA – PROPOSAL: Replacement of 2 no. existing roof skylights with larger equivalents to improve light to interior.</b> 3 Jubilee Close Edith Weston Rutland LE15 8HL</p> <p>Comments by 5 April 2022</p> <p><b>2022/0344/CAT PROPOSAL: T1 - Ash - To crown clean (remove uprights), remove lower secondary limbs to crown raise to 4m and reduce lower crown by 1-1.5m.</b> Hurstbourne Cottage 1 Well Cross Edith Weston Rutland LE15 8HG</p> <p>Comments by 8 April 2022</p> | PC |
| 053/22. | <p>Update on environmental issues in the Parish:</p> <ul style="list-style-type: none"> <li>• Dog Bins </li> </ul> <p>Outstanding Fix My Street reports</p> <ul style="list-style-type: none"> <li>• Stile post 4/2/22- FMS RCC 08924 – See RCC <b>Update attached Appendix D.</b> No further action from them expected.</li> <li>• Broken branch Gibbet Lane 14/2/22 FMS RCC 08999 – Nothing done as yet.</li> </ul>  | NF |
| 054/22. | Tommy's Close Update  | PS |
| 055/22. | Parish Council Website. <b>Appendix B and proposal attached separately.</b><br>Approval to proceed.   | JG |
| 056/22. | Jubilee Update  |    |

|         |  |    |
|---------|--|----|
| 057/22. | Rutland Water Partnership Update.<br>Signage quotes from 3 companies have been requested.<br>Bus stop – <b>See RCC response in Appendix D</b>  | CG |
| 058/22. | Finance:<br><br>To note the current bank balance on the Parish Council's Accounts. <b>Appendix C</b> in draft attached separately with the final to be updated and presented at the meeting. | CG |
| 059/22. | To agree payment of invoices: Copies attached to <b>Appendix C</b> <ul style="list-style-type: none"> <li>• Microsoft Office Annual Subscription - £59.99</li> </ul>                         | CG |
| 060/22. | To discuss correspondence received by the Clerk.<br><b>Appendix D</b>  | CG |
| 061/22. | To confirm the date of the next Parish Council meeting.<br><br>Monday <b>25 April 2022</b> , 7.15pm, Village Hall.   | JG |
|         | Please note that all parish council meetings may be recorded for minuting preposes.  |    |

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

## **Appendix A**

### **EDITH WESTON PARISH COUNCIL**

**Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 28 February 2022**

Attendance: Juliette Stuttard (JS) – Vice Chair, Chair of the meeting , Cathie Gwilliam (CG) - Clerk, Neil Farmer (NF), Andrew Lunn (AL).

Visitors: 2 members of the public Capt. Gary Rutherford of 1<sup>st</sup> MWD (GR) and Peter Shephard of Tommy's Close (PS).

030/22. Apologies

Peter Vickers, Helen Wood, Julie Gray, County Councillors Ken Bool and Gale Waller

031/22. Declarations of interest in items on the agenda.

## Cathie Gwilliam – Item 043/22 Tree planting update

### 032/22. Public Open Forum

No Precept received so far.

### 033/22. Minutes of the last meeting Monday 31 January 2022. Please see **Appendix A** attached.

**Resolved.** To accept and sign as a true record.

### 034/22. Matters arising from the minutes not on the agenda

None

### 035/22. Update from the Army

GR confirmed he will be having a meeting on Thursday with the CO to talk about the Jubilee. Social events are starting gain now covid restrictions are lifting and he parish council have offered assistance in advertising events to the wider community via the website, notice boards and Facebook group etc.

### 036/22. Neighbourhood Planning Committee (NPC) update.

Meeting with North Luffenham, MOD, DIO and our planning consultant on 16<sup>th</sup> February was very constructive.

Grant application for assistance with a Housing Need Assessment has been approved and the study by AECOM is underway.

There is another update meeting with the villages, RCC and DIO tomorrow regarding the future of the Officers Mess and St Georges Barracks. DIO have confirmed in both recent meetings that they want to engage with the community before submitting their Local Plan, Call for Sites application the deadline for which is at the end of June.

There will be a detailed report to the next Neighbourhood Plan Committee on 12<sup>th</sup> April which, when agreed will be passed to the parish council on 25<sup>th</sup> April meeting.

### 037/22. To discuss planning applications received

None

### 038/22. Update on environmental issues in the Parish:

Follow up on actions from last meeting. Pub Wall has been fixed. The hedge has been cut back and the Pingle Wall is being monitored by the owners.

Further thoughts on Jubilee benches presented by NF including a gravel area and horseshoe gravel seating. NF confirmed that any saplings would have to be planted in October/November time to give them the best chance of getting established.

**Action.** Members of the Councill to have a site meeting to formulate plans.

Outstanding Fix My Street reports

- Stile post 4/2/22- FMS RCC 08924
- Broken branch Gibet Lane 14/2/22 FMS RCC 08999

039/22. Tommy's Close Update

PS confirmed that the Master plan will be expanded on over time. Only 2 suppliers quotes were viable, both were over budget. The RFQ will be issued in the next 2 to 3 days confirming what TC want based on what has been quoted.

The field has been flailed and TC will be paying Biffa by cheque.

A topographical survey has been carried out for the planning application and TC will share the results with the parish council for future reference. There were some concerns about the security of the field and adjoining back gardens following the damage to the gate following the illegal entry but these have now been addressed.

040/22. Rutland Water Partnership Update. See draft minutes circulated separately.

To create and approve a list of proposals to Anglian Water to assist with parking problems.

**Actions.** Agreed to look at formulating the bus stop outside the entrance to the Normanton car park.

Gather quotes on signage around the village saying no parking for Rutland water in the village. Councillors to have a walk round and think about best places to put signs.

**CG to action.**

041/22. Finance:

To note the current bank balance on the Parish Council's Accounts. **Appendix B** in draft attached separately with the final to be updated and presented at the meeting.

**Resolved.** Approval of report.

- Year end and internal audit update. –
  - CG beginning to work on reviewing all paperwork for Annual Parish Meeting.
  - Annual Internal Audit is set for 10<sup>th</sup> May 2022.
  - CG is setting up new accounting system ready for 1st April and closing current financial year at year end.
- Bank Mandate – Approval for Parish Council to update signatories to responsible Finance Officer (RFO), Chair and Vice chair.

Proposed: Andrew Lunn

Seconded: Neil Farmer

**Resolved.** Approved.

- New Receipts and Payments book - £70

**Resolved.** Approved.

042/22. To agree payment of invoices: Copies attached to **Appendix B**

- Community Heartbeat Annual Support – £162.00

**Resolved.** To be paid. **CG to Action.**

- Norton 360 internet security annual licence - £94.99

**Resolved.** To be paid **CG to Action.**

- Colemans Printing - £27.98

**Resolved.** To be paid. **CG to Action.**

- Zoom - £14.39

**Resolved.** To be paid. **CG to Action.**

043/22. To discuss correspondence received by the Clerk. See **Appendix C**

- Community Speed Watch, unsuccessful listing this year.

Unfortunately we have been unsuccessful in being included in this years CSW program. We will be automatically put through to the list of applicants for next year's program. See email attached.

- Correspondence replies

Please see replies attached.

- Queens Jubilee tree planting update.

See proposal received from Rescue Services Rutland regarding donation of Oak saplings from Woodland Trust.

PC is looking at quotes for benches.

Quote from RBL for plaque is attached.

**Action.** Councillor to get together in 4<sup>th</sup> March to have a look at formulating a plan.

044/22. To confirm the date of the next Parish Council meeting

To confirm the date of the next Parish Council meeting.

Monday **28 march 2022**, 7.15pm, Village Hall.

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**Appendix B and proposal attached separately.**

### **Parish website – renew or replace?**

#### **Examples and testimonials**

<https://lavantparishcouncil.co.uk/>

<https://altarnunparish.co.uk/>

Parish Clerk Robin Turner called me to say he cannot recommend them enough. The tec support is second to none and the format is very easy to use and saves a lot of time and effort leaving precious time clear for the clerk to do more important things with their limited time. Cost were very reasonable with a one of cost of around £700 and then a simple cost of £10 per month. The company were only too happy to receive constructive feedback on how to improve their services. You are given a dummy site to play around with before your main site goes live to make sure you are happy with it.

Hi Cathie

Good to talk & good luck – Here is all my contact detail

Kind regards

*Robin*

Robin Turner

Altarnun Parish Clerk Tel: 07841780397

Email: [clerkaltarnunpc@gmail.com](mailto:clerkaltarnunpc@gmail.com)

Web Site: [Altarnun Parish Council](http://Altarnun Parish Council)

<https://www.oswestryrural-pc.gov.uk/>

Hello Edith

MyParishCouncil has been very helpful, and I always get a prompt reply. During the transfer of my old website to the new one I dealt with Rebecca directly and once the website went live, I was assigned another team member. They have an online training package although I am struggling a bit with some of the instructions, but they are very helpful if I don't understand. They also arranged a Zoom call for my councillors who struggled to set up their councillor email accounts.

Hope this helps.

All the best

Sharon

Sharon Clayton MPA, BA (Hons), FSLCC  
Clerk and Proper Officer

### **Oswestry Rural Parish Council**

64 Cherrybrook Drive  
Broseley  
Shropshire  
TF12 5SH  
01952 884372

<https://www.wooburnparish.gov.uk/>

<https://northhillparish.co.uk/>

<https://www.lezantparish.org.uk/>

Good Morning Cathie

Lezant Parish Council has used myparishcouncil.com to host our website for the last few years. I can only comment on hosting as we used an independent consultant to migrate the site for us.

I find the site itself very straightforward to use and update. We have also taken up their planning app (for an additional fee) which has helped keep residents up to date. I have contacted them with a couple of queries over the years and found them to be very helpful and they responded very quickly. I feel confident that our site is now compliant.

If you have any specific questions please do not hesitate to contact me.

Regards  
Sam

### **Quotations**

#### **2Commune**

UKLC Website hosting, support and annual licence to 19/05/2023. SSL Certificate management fee. £435 plus Vat which we can claim back.

**Myparishcouncil.com**

12 months website hosting including all standard TEEC security features and services £120

Full migration of existing site to the new compliant myparishcouncil.co.uk template £490

Transfer / Purchase .com domain £9.99

Automatic Planning Feature £24

Total £643.99 ex vat which we can claim back. £144 per annum thereafter.

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**Appendix C attached Separately**

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**Appendix D**

Relevant to item 053/22

## **Rutland County Council**

**Your enquiry :**

**Stile post is very loose and in danger of causing a fall**

**We have an update for you.**

**Our reference for this request is :**

**FMS-RCC-08924**

**We have provided updates to this request on**

**FixMyStreet at the following link :**

**<https://www.fixmystreet.com/report/3289128>**

**The update is :**

Thank you for your report. We have now inspected the defect and no planned repair is necessary at this stage, as



the defect does not currently meet intervention levels, as defined in our Highway Inspections Policy. Please be assured that we will continue to inspect in line with our Highway Safety Inspection Policy. Thank you for reporting this matter and this report is now closed.

Relevant to item 57/22

Reply from RCC Re Bus Stop Normanton Road

Hi Cathie

As this crosses various sections within the Places Directorate here, this would fall into the auspices of our Highways & Transport Working Group. On that basis, if the Parish Council resolves to submit a highways concern, do so. Alternatively approach a Ward Member to submit; I have not cc'd them so you can make that judgment.

I can say at this point that this will not be a straightforward one. Knowing motorists habits to avoid paying to park and knowing that those who park in the gateway area make a considered judgment to do so, I fear that having barriers or enforceable restrictions there will only displace vehicles into other positions which could be just as problematic. It may be prudent for the Parish Council to consider what the acceptable end results should look like in terms of displacement before the County Council goes into in depth ideation.

Kind regards

**James W von der Voelsungen** (he) | **Parking Services Manager**

Rutland County Council

Catmose, Oakham, Rutland LE15 6HP