



# EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,

Normanton, Rutland, LE15 8RW

23 December 2020

Dear Council Member

The next meeting of Edith Weston Parish Council is to be held on Monday 4 January 2021 at 7.15pm. The Agenda is set out below.

Topic: **Edith Weston Parish Council meeting**

Time: **Jan 4, 2021 07:15 PM** London

Join Zoom Meeting

<https://us02web.zoom.us/j/82749848765?pwd=eWFrdXZEOVdWVITY2dHdWOGJYIBoUT09>

Meeting ID: 827 4984 8765

Passcode: 606529

**Cathie Gwilliam**

Cathie Gwilliam

Clerk to the Council



## **AGENDA**

155/20.	Apologies: Julie Gray, LtCol Kay Hanson and Craig Woodall	CG
156/20.	Declarations of interest in items on the agenda.	PB
157/20.	Andrew Lunn coopt onto council. Proposal from: Seconded by: Vote:	PB
158/20.	Public Open Forum:	PB
159/20.	Minutes of the last meeting 30 November 2020. Please see <b>Appendix A</b> attached.	PB

160/20.	Matters arising from the minutes not on the agenda	PB
161/20.	Update from the Army Both Army representatives have offered their apologies but are unable to attend the meeting tonight.	CW
162/20.	Neighbourhood Planning Committee update. DRAFT minutes of last meeting 2 December 2020. Please see <b>Appendix B</b> attached. Next meeting will be 12 January 2021. 7.00pm via Zoom.	PB
163/20.	St George's Barracks Committee. <ul style="list-style-type: none"><li>• REFUSAL OF PLANNING PERMISSION - Change of use of hardstanding from an airfield to B8 vehicle storage (retrospective) Land At St George's Barracks Welland Road Edith Weston Rutland</li><li>• Way forward being considered.</li><li>• Working with Army and CS Ellis.</li></ul>	PB
164/20.	To discuss planning applications received:	PC
	<b>2020/1166/PTA PROPOSAL: 1 No. Oak Tree - Crown Reduction of up to 2m to maintain the current shape of the tree.</b> 18 Church Lane Edith Weston Rutland LE15 8EY. Comments by 9 January 2021  <b>2020/1250/FUL. PROPOSAL: Minor Material Amendment application for APP/2010/1287 - Extension of time for implementation of FUL/2007/0972, Erection of two-storey dwellinghouse.</b> Land Adjacent To 7 Rectory Lane Edith Weston Rutland. Comments by 10 January 2021	
165/20.	Update on environmental issues in the Parish: <ul style="list-style-type: none"><li>• Road Sweeping</li><li>• Grit bins</li></ul>	NF
166/20	2021 Training/CPD booked for 2021 January:  <u><b>Cathie - The Role of Internal Audit</b></u> <a href="https://www.leicestershireandrutlandalc.gov.uk/the-role-of-internal-audit.html">https://www.leicestershireandrutlandalc.gov.uk/the-role-of-internal-audit.html</a> Wednesday 13th January 2021, 10.00am - 11.30am £40 <u><b>Cathie - Charitable Trusts and Parish/Town Councils (2 part session)</b></u> <a href="https://www.leicestershireandrutlandalc.gov.uk/charities-training.html">https://www.leicestershireandrutlandalc.gov.uk/charities-training.html</a> Part 1 - Monday 18th January 2021, 10.00am - 11.30am Part 2 - Thursday 21st January 2021, 10.00am - 11.30am £50 for both parts <u><b>Juliet – Councilor training</b></u>	

	<a href="https://www.leicestershireandrutlandalc.gov.uk/councillor-training.html">https://www.leicestershireandrutlandalc.gov.uk/councillor-training.html</a> Wednesday 20th January 2021, 6.00pm – 8.15pm £40 <b>Cathie - Planning Nuts and Bolts</b> <a href="https://www.leicestershireandrutlandalc.gov.uk/planning-nuts-and-bolts-training.html">https://www.leicestershireandrutlandalc.gov.uk/planning-nuts-and-bolts-training.html</a> Wednesday 27th January 2021, 10.00am - 12.15pm £40 February: <b>Cathie - Internal controls</b> <a href="https://www.leicestershireandrutlandalc.gov.uk/internal-controls.html">https://www.leicestershireandrutlandalc.gov.uk/internal-controls.html</a> Thursday 11th February 2021, 10.00am - 11.30am £40	
167/20.	Finance: <ul style="list-style-type: none"> <li>To note the current bank balance on the Parish Council's Accounts. <b>Appendix C</b> in draft attached separately with the final to be updated and presented at the meeting.</li> <li>Agree to Precept Application. See <b>Appendix D</b> attached</li> </ul>	CG
168/20	To agree payment of invoices: Copies attached to <b>Appendix C</b> <ul style="list-style-type: none"> <li>Hills Accountants Quarterly Payroll - £55.20</li> </ul>	CG
169/20	To discuss correspondence received by the Clerk. <ul style="list-style-type: none"> <li>Website Updates <ul style="list-style-type: none"> <li>Councillor details (also for notice boards)</li> </ul> </li> <li>Digital Rutland and Fibre Broadband in Edith Weston  <a href="https://www.rutland.gov.uk/my-community/digital-rutland/about-digital-rutland/">https://www.rutland.gov.uk/my-community/digital-rutland/about-digital-rutland/</a> </li> </ul>	CG
170/20	To confirm the date of the next Parish Council meeting. Monday <b>22 February 2021</b> , 7.15pm via virtual conference if restrictions are still in place.	
	Please note that all parish council meetings are recorded for minuting preposes.	

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

## **Appendix A**

### **EDITH WESTON PARISH COUNCIL**

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 30 November 2020

Attendance: Paul Boggust (PB) – Chair , Julie Gray (JG) Vice Chair, Juliette Stuttard (JS) , Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Craig Woodhall (CW) - Military Liaison, Peter Coe (PC), Neil Farmer (NF)

Visitors: 9 members of the public including County Councillor Ken Bool (KB), Gale Waller (GW) and Lucy Stephenson (LS) and Lt Col Kay Hanson (KH), Commanding Officer, St Gorges Barracks.

139/20. Apologies

None

140/20. Declarations of interest in items on the agenda.

Helen Wood Declares an interest in agenda item 148/20

141/20. Public Open Forum

None

142/20. Minutes of the last meeting held on 26 October 2020.

**Resolved.** To accept and sign both as a true record.

143/20. Matters arising from the minutes not on the agenda

None

144/20. Highways Issues

- Lorry movements
- Traffic calming measures.

EWPC thanks Councillor Lucy Stephenson for attending the meeting to discuss road safety issues not planning issues regarding lorries entering and exiting the airfield.

Open discussion between council members, County Councillor Lucy Stephenson, Lt Col Kay Hanson from St Georges barracks and our Ward members regarding the safety issues raised by residents regarding Lorry movements in Edith Weston specifically on Pennine Drive and Welland Road.

LS was able to confirm that the current road improvements for Manton Road, Normanton Road and Gibbet Lane, agreed back in March 2020, have been approved but she has not yet got a date for the works to take place.

**Actions.** EWPC to submit a separate Highways concern regarding speeding on Pennine Drive, Welland Road. KH suggested improvements could include 20mph roundels. Traffic calming like speed humps.

There was also a discussion between EWPC, ward members and KH regarding the EWPC submissions to the RCC Planning Committee on 15<sup>th</sup> December 2020 regarding the current retrospective application for lorry storage on the airfield.

145/20 Update from the Army

Remembrance Day activities were sadly scaled back but we will be working with Cathie

on next year's Operation Poppy for next year as a joint barracks/community project.

Army Basing Plan confirms that St Georges Barracks will undergo a phased vacation from 2021. The relocation of the Military Working Dogs to Kendrew Barracks still on track but there will be no move before 2022.

**Action.** CW was asked if EWPC can be informed of all exercises closing the airfield to public use so we can publicise these closes throughout the village.

146/20. Neighbourhood Planning Committee (NPC) update.

Next meetings are scheduled for 2 December 2020, 7pm via zoom.

147/20. St George's Barracks Committee.

No update.

148/20. To discuss planning applications received

**2020/1308/FUL PROPOSAL:** Two storey side extension and single story porch at the front of the house. 20 Crummock Avenue Edith Weston Rutland LE15 8HR. Comments by 16 December 2020.

**Resolved.** No objection. **CG** to action with the following comments: *EWPC have no objection in principal, however, EWPC would request that the planning committee give consideration to a pitched roof in favour of a flat roof that may be detrimental to the street scene.*

**2020/1202/FUL PROPOSAL:** Single storey rear extension & 2 No. conservation style roof windows. 5 Well Cross Edith Weston Rutland LE15 8HG. Comments by 17 December 2020

**Resolved.** No objection. **CG** to action with the following comments: *EWPC have no objection to this application as it has no substantial visual impact, however, EWPC would like to reemphasize policy EW1D within the Edith Weston Neighbourhood Plan, which states that, "where possible, enhance the character of the village, using traditional materials". This is to keep development in keeping with the surrounding properties.*

149/20. Update on environmental issues in the Parish:

**Actions. CG/JG** to draft letter to property owners in accordance with advice received from RCC.

150/20 Tommy's Close

Peter Shepherd (PS) Chairman of the Trustees addressed EWPC with an in depth update on the current. The Trustees have requested £4500 from EWPC from parish council funds.

There was then an open discussion regarding possible funding and ways forward.

**Action.** CG to forward the grants application procedure and form to PS. EWPC will also supply help with applying for grants from other sources. CG also to ask other surrounding parishes for advice on how they have achieved funding for play equipment. EWPC will also give advice and help on how to go about the tendering and acquisition process.

151/20. Finance:

- To note the current bank balance on the Parish Council's Accounts.

**Resolved.** Approval of report.

- Budget for 2021/22.

It was pointed out there one or two accounting errors in the previous year's section of the spreadsheet but that were irrelevant the budget for approval.  
Changes to the budget and the reasons were highlighted and explained.

**Resolved.** Proposed by JG and seconded by PB. Approved and adopted.

152/20 To agree payment of invoices:

- Stamford & Rutland Pressure Washing, Village Gates – £60.00.

**Resolved.** To be paid. **CG to Action.**

- Biffa Grass Cutting - £619.20 (£103.20 VAT to be claimed back)

**Resolved.** To be paid. **CG to Action.**

153/20. To discuss correspondence received by the Clerk

- Dangerous tree

**Correspondence noted.**

- Invitation to a conference organised by the Rutland Health & Social Care Policy Consortium. Find out about future health services proposed for Rutland before you give your views on the public consultation organised by our Clinical Commissioning Groups to include the closure of Leicester General as an acute hospital.

**Action Point.** JS will be attending.

- Highways Patching notices. Please see website link

<https://www.edithweston.com/news/2020/11/carriageway-patching-notice-road-closures-around-rutland>

154/20 To confirm the date of the next Parish Council meeting

Discus dates and start times for next years meetings.

**Resolved.** Approval of Parish Council meeting schedule. **CG** to publish via the website and notice boards.

Monday **4 January 2021**, 7.15pm via virtual conference if restrictions are still in place

## **Appendix B**

### **EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE**

**Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan Committee NPC)  
held on Wednesday 2 December 2020**

Attendance: Paul Boggust (PB), Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Grey (JG)

Visitors: None

NPC 01/20. Apologies

CG

None

NPC 02/20.	Declarations of interest in items on the agenda.	CG
	None	
NPC 03/20.	Appointment of Chair	CG
	PB was the only candidate. He was proposed by PC and seconded by JG.	
	<b>Resolved.</b> PB to Chair the NPC	
NPC 04/20.	Appointment of committee members	PB
	Committee member to include JS, PC, JG.	
	<b>Action point.</b> JG/PB to ask if parish councillor Neil Farmer would like to join the committee.	
NPC 05/20.	Public Open Forum	PB
	None	
NPC 06/20.	Minutes of the last meeting held on 4 December 2019.	PB
	<b>Resolved.</b> To accept and sign as a true record.	
NPC 07/20.	Matters arising from the minutes not on the agenda	PB
	None	
NPC 08/20.	Agreement of Terms of Reference.	PB
	<b>Resolved.</b> To adopt terms of references as attached.	
NPC 09/20.	NPC Regulation 19 Representation	PB
	NPC did not submit a representation as NPC reps would not be accepted.	
NPC 10/20.	Review of Edith Weston Parish Council Neighbourhood Plan	PB
	The Plan shall cover the area of the whole of Edith Weston Parish, including the land owned by the MoD which is contained behind security fencing and any land or buildings that have been vacated or designated as due to be vacated by the MoD, in line with the Draft Local Plan.	
	The committee will formulate a Project plan, looking at a suitable approach and co-opt in additional support from the community in accordance with skills sets required as and when needed.	
	<b>Action points.</b> JG to talk to other parish councils with NP in development regarding time scales.	
NPC 11/20.	To confirm the date of the next NPC Committee.	PB
	<b>Dates:</b> 12 January 2021 9 February 2021	

9 March 2021  
 13 April 2021  
 17 May 2021  
 8 June 2021  
 13 July 2021  
 10 August 2021  
 14 September 2021  
 12 October 2021  
 9 November 2021  
 14 December 2021  
 17 January 2022

**Appendix C attached separately**

**Appendix D**

**RUTLAND COUNTY COUNCIL**  
**PARISH PRECEPTS 2021-22**

**Edith Weston Parish Council**

Please return by email to [rccfinance@rutland.gov.uk](mailto:rccfinance@rutland.gov.uk)  
 FAO Claire Burgess, Finance Business Partner by 18 January 2021

<b><u>Precept Requirement</u></b>		
Net Parish Precept 2020-21		21,606.20
Increase in Budget – Brief Detail		
N/A		
Reduction in Budget – Brief Detail		
N/A		
Precept Required for 2021-22		21,606.20
<b><u>Bank Details</u></b>		
Bank Name	HSBC	
Bank Branch Address	Oakham	
Sort Code	40-35-21	



Account Number	40322105

Signature of Parish Clerk / Representative